



GATE CITY PLANNING COMMISSION

MINUTES

September 4, 2012

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, September 4, 2012 at Gate City Town Hall.

CALL TO ORDER:

The Chairman called the meeting to order at 6:03 PM and welcomed Roger Cassell back for another two-year appointment to the Gate City Planning Commission

ROLL CALL:

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Roger Cassell, and Delany Herron.

MEMBERS ABSENT: Faye Owens Sanders.

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Jeremy Keller, Gate City Town Manager.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the regular meeting held August 7, 2012 was presented.

Motion made by Tim Bartley to adopt the minutes from August 7, 2012.

Motion seconded by Jo Ann Castle

VOTING AYE: Tim Bartley, Jo Ann Castle, Roger Cassell and Delany Herron.

VOTING NAY: None

ABSENT: Faye Owens Sanders

ABSTAINING: None

MOTION CARRIED

REPORTS:

SECRETARY: Nothing to report.

B) COMMITTEES:

1) Comprehensive Plan: Nothing to report.

- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

(A). Jeremy Keller reported an application received from First Baptist Church of Gate City for the placement of a new lighted sign on property located between the eastern end of their building and the sidewalk, facing East Jackson Street

It was agreed among the members that if the existing sign is to be removed, the proposed new sign would be considered a non-conforming use, as defined in Section 24.10 of the Zoning Ordinance and their application would therefore be approved.

Jo Ann Castle made a motion that the Gate City Town Council hold a public hearing for residents adjacent to Gate City First Baptist Church who may be impacted by a lighted sign in the immediate vicinity of their homes. Motion seconded by Roger Cassell.

VOTING AYE: Tim Bartley, Jo Ann Castle, Roger Cassell and Delany Herron.
VOTING NAY: None
ABSENT: Faye Owens Sanders
ABSTAINING: None

MOTION CARRIED

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

Nothing to report.

GATE CITY TOWN ATTORNEY:

(A) Michele Brooks reports that a communication failure prevented her receiving any information from V-DOT concerning the amended lease agreement between their agency and the Town of Gate City for the old King Ford Property.

UNFINISHED BUSINESS:

- (A) Continued discussion of the proposed lease between V-Dot and the Town of Gate City for the Old King Ford Property.
- (B) Jo Ann Castle briefly described her meeting with a representative of Virginia Tech concerning the impact and efficacy of planning commissions in small rural communities. Jeremy Keller also was interviewed relative to the role of Town Managers in such areas.

NEW BUSINESS:

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Tim Bartley and seconded by Roger Cassell.

VOTING AYE: Jo Ann Castle, Roger Cassell, and Delany Herron.

VOTING NAY: None

ABSENT: Tim Bartley, and Faye Owens Sanders.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:45 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 10-2-2012