



## **GATE CITY PLANNING COMMISSION**

September 1, 2015

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, September 1, 2015 at Gate City Town Hall at 6:00 pm.

### **CALL TO ORDER:**

Chairman Delany Herron, called the meeting to order at 6:01 pm and asked the secretary to call the roll.

### **ROLL CALL:**

MEMBERS PRESENT: Roger Cassell, Margaret Falin, Jo Ann Castle, Delany Herron and Vickie Roberts.

MEMBERS ABSENT: None

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Administrator.

GUESTS PRESENT:

### **DETERMINATION OF A QUORUM:**

With five (5) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

Ms. Cynthia Ericsson appeared before the Commission to provide further information concerning her request that a portion of the un-opened "Old Rye Cove Road" adjoining her property be closed. Ms. Ericsson provided a map obtained from the Scott County Commissioner of Revenue that shows the location of two adjoining properties owned by James Williamson and one belonging to Albert Hammonds. Ms. Ericson states that Mr. Hammond's property can be accessed from Manville Road. Mr. Williamson has a driveway to his home directly off Chestnut Street. His second lot does not appear to have public road access. Mr. Greg Jones had printed a map from the Gate City real estate tax base that show the properties in a different location in relation to Ms. Ericson's property. Mr. Jones will meet with a representative of the Scott County Commissioner of Revenue's office to clarify the differences in the two maps. Copies attached.

The Commission's concern remains that closing the un-opened road might deny access to surrounding, potentially developable properties.

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held August 4, 2015 were presented.

Motion made by Vickie Roberts and seconded by Roger Cassell to adopt the minutes from August 4, 2015.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Delany Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

- (A) **SECRETARY:** Jo Ann Castle asked Roger Cassell, the Gate City Town Council member representative, if a name has been designated for the new roadside park on US Hwy 23-N at the 'Old King Ford property'. He stated that it had not been discussed in Council meeting.

**B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements:

A) **ZONING ADMINISTRATOR:**

- (1) Mr. Jones has vetted the three estimates for chain link fencing to be used at the new roadside park on US 23-N. In his opinion, Tri-City Fence will be the best choice of the three.

Motion made by Vickie Roberts and Seconded by Roger Cassell that Tri-City Fence be contracted to install the fence.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Delany Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

- (2) Mr. Jones informed the Commission that a business person was searching for a location in Gate City to open a firearms sale store. Having shown an interest in the Q.S.Q market building, he learned that structure is not available.

**(B) TOWN COUNCIL REPRESENTATIVE MEMBER:**

- (A) The Gate City Sanitation Authority is in contract negotiations with the Scott County PSA to sell treated water for upcoming PSA projects.

Jo Ann Castle commented that whenever possible, master meters should be installed in the existing system to monitor water use and identify the location of leaks.

**C.) GATE CITY TOWN ATTORNEY:**

- (A.) Nothing to report.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

After brief discussion, Jo Ann Castle made the motion that Planning Commission recommend to Town Council that the new roadside park on US 23-N be named GATEWAY PARK, in honor of its position as part of the Moccasin Gap Gateway to the West. Motion seconded by Margaret Falin.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Delany Herron and Vickie Roberts.

VOTING NAY: None  
ABSENT: None  
ABSTAINING: None

MOTION CARRIED

**ITEMS NOT ON AGENDA**

Margaret Falin complimented The Family Bakery and Roberts & Jones businesses for the attractive flower baskets installed on the light posts in front of their stores. She expressed the wish that the town could add more of these on Jackson Street.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Jo Ann Castle.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Delany Herron and Vickie Roberts.  
VOTING NAY: None  
ABSENT: None  
ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:09 PM

  
Secretary, Jo Ann Castle

  
Delany Herron, Chairman  
Approved: 10-6-2015