



**AUGUST 2, 2016**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, August 2, 2016 at Gate City Town Hall at 6:00 pm.

**CALL TO ORDER:**

Chairman Delany Herron, called the meeting to order at 6:03 pm and asked the secretary to call the roll.

**ROLL CALL:**

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.  
MEMBERS ABSENT: Margaret Falin.  
ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Gate City Town Manager, Greg Jones  
GUESTS PRESENT: Allen 'Cotton' Roberts, Member, Gate City Economic Development Board.

**DETERMINATION OF A QUORUM:**

With Four (4) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

No one present.

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held July 5, 2016 were presented.

Motion made by Vickie Roberts and seconded by Delany Herron to adopt the minutes from July 5, 2016, as presented.

VOTING AYE: Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

(A) **SECRETARY:** Nothing to report

**B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.

4) Zoning: Nothing to report.

5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

The Town of Gate City will be assuming the responsibility of directing Town events.

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

Nothing to report.

C.) **GATE CITY TOWN ATTORNEY:**

Efforts are being made to collect delinquent real estate tax. Some are currently in the court system.

**UNFINISHED BUSINESS:**

To begin the on-site development of Gateway Park, Mr. Jones requested that the Land Use Committee plan a date to meet at the park, to choose a permanent location for the Virginia Is For Lovers 'LOVE' sign. (Copy of Land Use Committee report, attached).

**NEW BUSINESS:**

Mr. Greg Jones presented the Commission with draft copies of the proposed Gate City Tourism Zone document. Several changes were offered and Mr. Jones will make those changes and present the revised document at the next regular Commission meeting.

Mr. Allen Roberts informed the Commission that plans have begun to rebuild the back wall of the Gate City Movie Theatre, and to restore the front façade when enough information is available to develop plans. Mr. Roberts requested any information or photos of the original Jackson Street-facing side of the building.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Roger Cassell. Meeting adjourned at 7:35 pm.

VOTING AYE: Jo Ann Castle, Vickie Roberts, Delany Herron, and Roger Cassell.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

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Secretary, Jo Ann Castle

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Delany Herron, Chairman  
Approved 9-6-2016