



GATE CITY TOWN COUNCIL MEETING MINUTES

August 14, 2012

156 E. JACKSON ST.

6:30 PM

I. COUNCIL MEETING CALLED TO ORDER AT 6:30 P.M. BY: Mayor - Frances Perry

II. ROLL CALL – Town Clerk - Kathy Riley

PRESENT: Mayor, Frances Perry
Council Member, Roger Cassell
Council Member, Robin Richards
Council Member, Allan “Cotton” Roberts.
Council Member, Wallace W. Ross, Jr.
Council Member, Walter Salyers

Others present: Jeremy Keller, Town Manager, Michele Brooks, Town Attorney, Chuck Newton, Arletha Newton, Lisa Bishop, Debbie Kindle, Tommy Quillen, Randy Lane, Martha Carter, Lois Quillen, Benny Reed, Odell Beauchamp, Garrison McDavid

III. INVOCATION Odell Beauchamp

IV. PLEDGE OF ALLEGIANCE Sergeant of Arms, Chuck Newton

V. APPROVAL OF AGENDA

Motion made to add Lisa Bishop under new business of the agenda

Motion by: Council Member, R. Richards 2nd by: Vice Mayor, A. Roberts

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

- **Walter Salyers – Resignation from Board of Zoning Appeals Committee effective July 1, 2012.**

Motion made to accept Walter Salyers’ resignation from the Board of Zoning Appeals committee retroactive to July 1, 2012.

Motion by: Council Member, R. Cassell 2nd by: Council Member, R. Richards

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

- **Reverend Phillip Cooper – Resignation from Board of Zoning Appeals Committee effective August 5, 2012**

Motion made to accept Reverend Phillip Cooper’s resignation from the Board of Zoning Appeals committee.

Motion by: Council member, R. Richards 2nd by: Council Member, W.W. Ross, Jr.

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

- **Randy Lane – Submitted an application for Council approval for him to serve on Board of Zoning Appeals for remainder of Walter Salyers term ending May 8, 2013.**

Motion made to accept Randy Lane’s application to serve on the Board of Zoning Appeals Committee serving the remainder of Walter Salyers’ term ending May 8, 2013.

Motion by: Council Member, R. Cassell 2nd by: Council Member, W.W. Ross, Jr.

VOTE: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

- **Mayor Frances Perry appoints Council Member, Roger Cassell and Wallace W. Ross, Jr. to the Water Committee.**

- **Mayor Frances Perry appoints Council Member, Allan “Cotton” Roberts to the Special Events and Festival with Ashley Jenkins to serve on the committee.**

VII. APPROVAL OF MINUTES

Mayor Perry - Are there any corrections to the minutes as presented? Minutes will reflect that Reverend Bob Cloud performed the invocation of the July regular meeting. Mayor Perry declares those minutes approved.

Motion made to amend the agenda to add approval of the minutes for the Emergency Called Meeting of July 27, 2012 under Item VII.

Motion by: Council Member, R. Richards 2nd by: Council Member, R. Cassell

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

Mayor Perry – Are there any corrections to the Minutes of the Emergency Called Meeting? Mayor Perry declares those minutes approved.

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for July, 2012

Motion by: Council Member, R. Richards 2nd by: Council Member, W. Salyers

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

IX. PUBLIC COMMENT opened at 6:44 p.m. – No one requested to speak.

Mayor Perry closed the public comment session at 6:44 P.M. and opened the consent agenda session.

X. COMMUNICATIONS - None

XI. REPORTS

A. Engineer’s Status Report –

Andy Miles – Discusses:

- Status of Phase 1 and 2 of the water project with 30 days to completion
- Issue of the re-paving on Kane Street with VDOT to resolve the issue
- Phase 3, of Moccasin Hills project and shifting of the tank
- HEE project and new meters
- Answers Council Member, W.W. Ross, Jr. questions regarding old pipes, water lines and more grant money

B. Treasurer’s Report – None

C. Codification Committee/Property Maintenance –

Town Attorney, M. Brooks informs Council of signed orders on destruction from the judge which will allow us to demolish the five properties discussed previously. She is getting ready to file a few more getting ready for court.

D. Police Department Report –

Mayor Perry – Informs Council of an Officer who has had emergency surgery and not sure of his return to work date.

Vice Mayor, A. Roberts – Questions what is a speed spy with Town Manager, J. Keller, explaining it is a piece of equipment that monitors how many cars pass a certain area, along with their speeds.

Vice Mayor, A. Roberts – Informed Council of a citizen stating there was a lot of speeding on Cleveland Street and asks if the Speed Spy could be used to monitor that Street.

E. Council Reports –

Vice Mayor, A. Roberts – Informs Council of research regarding Noise Ordinance regarding dog barking with four complaints in the last year. Provides explanation of decibels regarding a dog bark and a cat and feels with the decibels currently in place that we don't need to add anything to the Ordinance with Council Member, R. Cassell disagreeing with his findings and decision.

Town Attorney, M. Brooks – States it is a civil offense with Vice Mayor, A. Roberts, stating residents should call the police to make a complaint.

Council Member, W. W. Ross, Jr. – Asks if any solution can be made with VDOT regarding cutting grass, specifically on Manville Road.

Town Manager, J. Keller – Spoke to VDOT regarding reimbursement to cut the weeds with a no reply. There is no solution other than let our guys take care of it without reimbursement or just let VDOT contractors mow it when they mow it.

Mayor Perry – Suggests citizens who live on these roads to speak up or send a petition to VDOT.

Vice Mayor, A. Roberts – Suggests using Community Service workers.

Town Manager, J. Keller – Spoke to Michelle Childress, Duffield Jail, about using inmates. Can use them, but someone has to pick them up, transport them, supervise them and furnish the equipment. We only have enough equipment to outfit three people.

Vice Mayor, A. Cotton – Mentions Kane Street and suggests, to make it look better, we cut it even if we don't get reimbursed.

F. Economic Development Committee –

Vice Mayor, A. Roberts – States they met last week with only two members and Harold Willis informing him of his desire to resign from the committee. Mr. Coates and Marvin Egan would like to change the meeting time from 7:30 p.m. to 5:00 p.m.

Mayor Perry – States we need to get more members on that committee to get it to move along.

G. Façade Committee –

Mayor Perry – Informs Council of receipt of an email from Sandy Jenkins, Secretary of the Committee, regarding the status of the Façade Committee with Rob Jones informing the Façade

Committee of the status of the Downtown Revitalization projects, approved funds for murals for Chris' Department Store and Battery Depot, along with status of the Theater Building.

H. Historical Committee – None

I. Manager-

Town Manager, J. Keller – Discusses:

- Filling the Water Plant Operator position at the Water Plant effective July 23, 2012.
- New sound system was 95% funded by VML grant.
- Chief Birchfield's request regarding a crosswalk at the courthouse from parking lot with Mr. Ross requesting one across from Town Hall. He spoke to VDOT, Juanita Wells, with her reply to reconsider it. It would have to be 20 feet in width which would result in losing one to two parking spaces.

Council Member, W.W. Ross, Jr. – Suggests portable stop sign for pedestrians crossing the lane to slow traffic with Town Manager stating he would check with VDOT to see what has to be done.

Mayor Perry – Informs Council they checked on crosswalks four years ago and the representative from VDOT said standards were going to change and to do it now if the Town wanted them.

Vice Mayor, A. Roberts – States downtown is not pedestrian friendly and feels VDOT would want to work with the Town to make it more pedestrian friendly.

Mayor Perry – Suggests a representative from VDOT to come and meet with the Street Committee and Town Manager to talk, ask these questions and to find out what we can and can't do. She then suggested placing her (Juanita Wells) on the Agenda for next Council's meeting.

- Civitan requests to refurbish the walking trail at Grogan Park with gravel to reconnect the walking trail. Town Manager states he will have the Town Crew perform the work in the next couple weeks, weather permitting.

J. Park Committee –

Council Members, R. Richards and A. Roberts informs Council they were unable to attend the meeting.

Town Manager, J. Keller – States Jeff and Ray were there, with Jeff being unsuccessful in receiving a firm price on the splash pad with Mayor Perry stating Roger from Kingsport has been emailing her to let her know he's working on something and will get back to her. Mayor Perry further states it would be better to do the splash pad for next spring to have it ready for next summer.

Mayor Perry – States she told gentleman she is working with the Town didn't have a lot of money and we will need to start out small with a plan to expand. She mentioned this to Michelle Jenkins and gentleman with Warner's office with both saying there may be some money in some recreational grants.

Vice Mayor, A. Roberts – Suggests private donors to assist in costs.

K. Planning Commission –

Council Member, R. Cassell – Discusses the lease agreement with the King Ford Property is still pending.

Vice Mayor, A. Roberts – Asks if there are any plans drawn up as to what it will look like?

Council member, R. Cassell – Replies with just a sketch with a start out of off street parking, picnic tables, shelters with the possibility of having another info booth there. States Town Manager has a couple picnic tables and trash cans donated by the Tourism Committee.

L. Public Works –

Vice Mayor, A. Roberts – Questions if there is a program regarding recycles with Town Manager informing the Town Crew collects it about once every 2-3 months.

Vice Mayor, A. Roberts – Questions if we can try to get the citizens more involved and if we sell it to get money back with Town Manger providing the figures regarding how much per pound, ½ of market value from Tri-Cities Waste Paper averaging \$200-\$300 a month.

Vice Mayor, A. Cotton – Suggests a possible drop-off point.

Town Manager, J. Keller – Provides information he has received from companies regarding their requirements, costs, need for enclosed area that is manned or locked, percentage of money that would come back to Town with one company representative, R. W. Edwards still calling him. He suggests, without having someone there to watch what is going into the containers, to have it locked, unlock it when Public Works come into work at 7:00 a.m. and relock it at 4:00 p.m. when they get off to avoid contamination. Once the contractors remove their equipment from the Municipal Parking lot he will contact Mr. Edwards with Mayor Perry stating once information is received it can be placed on the agenda for Town Manager to present it to Council.

M. Sanitation Authority –

Council Member, R. Cassell – Discusses:

- The condition of the interceptor lines with the need to repair with estimated cost of two million dollars
- PSA billing to the Town is based on the percentage of flow
- Dan Danko, PSA, was present with discussions about County providing sewer down Daniel Boone with either laying another line or tie into our line, possibly go joint in financing of the intercept lines with the Town, have a better chance of securing funds if more than one identity go into the financing together, Andy Miles and Lane Group looking into joint financing and additional grant money.
- The size of the line to accommodate the flow

Andy Miles – Provides information relating to the size of the pipes and current situation regarding the condition of the interceptor lines and applying to multiple agencies for funding.

Town Manager, J. Keller – States he spoke with Lenowisco about the RAC grant with the deadline being next month (September 19) and provides some of the objectives regarding the guidelines.

Andy Miles - Explains you could apply for this as one piece of the pie, you won't be able to go with just one agency and the costs would exceed six figures. RAC is a long drawn

out process. But if you would go joint with the PSA in his opinion it would rank high, but you only have till next month to apply. The application is not lengthy. You just have to get everyone to agree to apply for it and once you are awarded the grant, you have about 3-4 years to get the project done.

- Dewey Breeding resigning as Vice Chair for the Sanitation Authority with Daris Hartsock nominated and seated as Vice Chair
- Agreement with City of Kingsport regarding the lease of their equipment
- Sanitation Authority agreement to pay one-half of the costs for the one-ton dump truck

N. Street Commission –

Council Member, R. Cassell – Discusses Town Manager drove the Town with Don Harry, Paving, and received prices for the cost of paving the streets on the list. He spoke to Chris and if the money keeps coming in, in a two year plan, they will be able to fix streets on the list.

Council Member, W. W. Ross, Jr. – Questions if some will be done this year?

Council Member, R. Cassell – Replies after speaking with the Town Treasurer tonight with the grant reimbursement money coming back and property tax money coming in we may be able to knock part of it out?

Council Member, W.W. Ross, Jr. – Questions if it may not be better to wait still spring with the cold weather coming to do the streets?

Council Member, R. Cassell – Provides quote received from Mr. Harry of a little under \$21,000 to do most of the streets, leaving three of the more expensive ones to go into next year's budget of true paving, not patching. He will meet with Council Member, W.W. Ross, Jr. and Mr. Harry to discuss this a little more.

Vice Mayor, A. Roberts – Asks if there is a projected start date with Council Member, R. Cassell stating need to work as a Committee and check with Chris of when he feels the money is available.

Town Manager, J. Keller – Questions the date when they quit making blacktop with Vice Mayor, A. Roberts providing either October or November.

Council Member, W. W. Ross, Jr. – Questions status of handrails with Town Manager, J. Keller, and Mayor Perry stating you were to look at it.

Council Member, W. W. Ross, Jr. – Feels it should be Town Manager function with Council making suggestions.

Council Member, W. W. Ross, Jr. – Answers Council Member, A. Roberts, of what they were discussing regarding the handrails, the location and possibly the vocation school to make them.

Mayor Perry – States school is about to start and would need to get your name on the project list early and asks Council Member, W.W. Ross, Jr. if he wants to look into that? Asks if he would you like Jeremy to look into the school to see if it is a project they might work on?

Town Manager, J. Keller – Feels VDOT's concern is how they will be fastened to the sidewalk.

O. Safety Committee -

Council Member, W.W. Ross, Jr. – Discusses possibly changing the wording in the Safety Handbook regarding Parks and Recreation Department.

Mayor Perry – States if you can prepare that for the next meeting to present it to us, we will take action on that. You're the Committee you can do that, along with the Town Manager's help. But you as the Committee person need to be in charge of that. She informs Council Member, W. W. Ross, Jr., if these Committees aren't going to be there to do the job then we don't need a committee.

Council Member, W. W. Ross, Jr. – Asks if the Town Manager will be attending the Conference in September about emergency training with Town Manager stating he placed registration forms in everyone's mail slot for that particular seminar at the VML Conference next month.

P. Water Plant –

Town Manager, J. Keller – Explains the telemetry at the Elliott Smith tank was hit by lightning, they are checking it every 2-3 hours to manually check on the levels, it has been fixed and we will submit a claim through the insurance company for reimbursement for those parts. Accountability is good this time too.

XII. UNFINISHED BUSINESS - None

XIII. NEW BUSINESS

- **Up-date of Civic/Church signs at entrances to Gate City**

Mayor Perry – Explains the three entrances to the town, the Town has the metal frames with signs from Civic clubs or the churches place signs on there and they need to be up-dated. The whole back part needs to be repainted with a suggestion that Jeremy write to every church or organization with a sign there to inform them our plans were to take the signs down, to refurbish the back part and ask that their signs be placed in at a certain size and get it into a conformity to make it look nice. No motion was needed.

- **Increase employee Per Diem to \$45.00 from \$20.00**

Mayor Perry – States \$20 will hardly feed you if you are gone for a day.

Vice Mayor, A. Roberts – Asks if this is traveling expenses and if it covers for the food with Mayor Perry responding just food.

Council Member, R. Cassell – Asks if it for all three meals with Mayor Perry responding yes.

Motion made to increase employee per diem to \$45 from \$20.

Motion by: Vice Mayor, A. Roberts 2nd by: Council Member, R. Richards

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

- **Request a Public Hearing to revise the Water Policy, Section XIV, regarding taps fees to reflect current prices listed, \$650.00 Residential 3/4" and \$2,500.00 Commercial 2", will be the minimum fee, with the stipulation that more expenses could be incurred depending on the price of the meter, other equipment and supplies, and that a final total will be based on total materials and labor, as shown via invoices AND to revise Section V- regarding the additional**

charge in the amount of \$10.00 to reflect minimum billing amount (No dollar amount) per billing cycle for each additional user being served on the meter.

Mayor Perry – We need to make a motion to hold a Public Hearing to revise the Water Policy, Section XIV, etc, you can read it on your agenda.

Town Manager, J. Keller – Explains the need to make a change is due to us doing a commercial tap fee for the Methodist Church. The Commercial tap fee is \$2,500 but it cost us almost twice that to put it in. The purpose of the tap fee is to cover our costs. We went in the red on that tap fee, thus the reason this was prompted. Tap fee for residential is \$650, commercial is \$2,500.

Mayor Perry – Informs Council they are just voting on having a Public Hearing on it, to discuss it.

Motion made to hold a Public Meeting to discuss revisions to the Water Policy, Section V and XIV preceding the regular scheduled Council Meeting of September 11, 2012.

Motion by: Vice Mayor, A. Roberts 2nd by: Council Member, R. Richards

VOTES: Yeas, 5
Nays, 0
Absent, 0
Abstain, 0

- **Discuss estimate of “Optional” additional work on Kane Street (8”) costing between \$80,000-\$100,000 and Cedar Street (6”) costing between \$35,000-\$45,000.**

Town Manager, J. Keller – Provides explanation regarding new water line size of 12” with the old water line being 6” pipe and defers to Andy Miles for further explanation.

Andy Miles – He provides an explanation of a gap with a difference in line sizes on Kane Street and with Cedar Street of a 2” line serving the area homes and to increase it to a 6” line and it being only 9” in the ground. Explains we are probably one or two pay applications from being done and with quick calculations of the last draw and other expenses, may have about \$30,000 left to do Cedar Street. No action is necessary tonight from Council, but by next Council meeting the contractor may have his final application for payment and we will know where we are at on dollars left.

Council Member, R. Cassell – Discusses VDOT’s intentions to pave Harry Frye Drive and side streets suggesting if work is needing to be done to do it now and let VDOT pave the roads to their standards.

Andy Miles – Reiterates it can wait till next Council meeting for any action to determine how much money is left.

Council Member, W. W. Ross, Jr. – Asks if we qualify for emergency money with the Kane Street project with Andy Miles responding it probably would not qualify for emergency and provides reasons for emergency funding.

- **Relocation of the Police Department**

Town Manager, J. Keller – States this should have been dealt with years ago, his opinion. He explains the condition of the building and the Town’s need to address it and provides building options for a temporary move, purchasing a building, receipt of quotes for refurbishing the existing building at \$139,000 or build a new building at \$300,000. Suggest it would be more feasible for a

temporary move with the P/D building paid for and possibly contracting the work out ourselves as owners of the building to save money.

Mayor Perry – Suggests we remedy the water that is coming in the back of the building first. She asks if that was figured in with the cost from Egan’s estimate with Town Manager reading from the estimate sheet with approximately \$13,000 worth of work.

Council Member, R. Cassell – Suggests the downstairs of Town Hall where AEP is currently renting that will become available next August and provides the amount of rent received.

Council Member, W. W. Ross, Jr. – Asks what would we do with the existing building and asks about all the drains behind the building, is there a hole down there?

Mayor Perry – Asks Council if we are going to do a short term solution and fix the building or short term solution and build a building with Town Manager stating there is no real easy solution.

Tommy Quillen – Informs Council there used to be a cave there, a leak with a downspout and the slope of the sidewalk and questions the ownership of the sidewalk.

Mayor Perry – Suggests first thing to do is to determine who owns it and for our attorney to check.

Council Member, R. Cassell – Asks for a timeframe of completion of renovation.

Town Manager, J. Keller - Refers to the work being done on the old ABC Store and talking with Andrew, Egan Construction, with it being an empty shell of walls and concrete floors. I asked him what he would charge for three walls, the floor joist for a ceiling and floor upstairs would be around \$15,000 taking it from a shell.

Mayor Perry – States if it would be feasible to move them into the Town Hall, if we agree to redo the building then put them back across the street.

Council Member, R. Cassell – States if we can accommodate them over here for two or three months and if that doesn’t work, we can pursue other avenues.

Town Manager, J. Keller – Explains you will have Nancy, four days a week, five hour days, 9 a.m. to 2 p.m., the Chief, plus one maybe two officers on duty which they are out an about a lot. So, at any one time, the most you would have is three/four people at most, with one desk/computer for each Kim, the Chief, Nancy, the officer on duty, along with their file cabinets.

Town Attorney, M. Brooks – Recommends the move to happen as soon as possible with Mayor Perry stating that was the reason for the Emergency Called Meeting when we were in Richmond.

Mayor Perry – States we would need to get other estimates before a decision is made.

Town Attorney, M. Brooks – States you need to be specific as to what you want to do. She also states you need to do two things, first off, if you are going to move them, you need to deal with that

Motion made to move the Police Department, temporarily, to the Town Hall as soon as possible.

Motion by: Council Member, W. Salyers 2nd by: Council Member, R. Richards

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

Council Member, W. Salyers – Asks what are we going to do with the building, repair to get the drainage fixed with Mayor Perry responding estimates for a complete renovation of the building.

Town Attorney, M. Brooks – Suggests to enable Jeremy to get a wide variety of things, estimates on each separate job to get an idea what you are looking and then bid it out to be able to make an informed decision.

Town Clerk, K. Riley – Discusses knowledge of remodeling and the higher costs involved with a contractor for labor fees and suggests using the Town Crew to rip out the interior that would take

approximately two days with two employees performing the work. Suggests subbing the work out and the Town be its own contractor, as Michele suggested, doing the drainage, electrical, framing, etc. you'll find out \$139,000 is a high price.

Town Attorney, M. Brooks – States if the Town Crew performs the tear out, they would take proper safety precautions.

Vice Mayor, A. Roberts – Suggests getting the numbers to make an informed decision with Town Manager stating he will get numbers for all for next Council Meeting.

- **Approve bid received for Trash Truck**

Town Manager, J. Keller – Asks Town Attorney competitive bid is lowest and best with Town Attorney agreeing. He provides information from low bid company for a Freightliner chassis with Pac Mor body, possible up-grades and costs, along with the company providing a written agreement they would pick up the trash truck and bring it back, at no extra cost, when we schedule ahead for preventative maintenance. This is the bid he is recommending for the \$112,609 with the up-grade to the engine and the torque. He goes over the warranty of 24 months with transmission of 36 months with possible up-grade to five years at a cost of \$600 on the transmission and the base for an additional \$2,271 for additional three more years. You would be looking at for the base vehicle warranty, the engine warranty, after treatment of the transmission an approximate addition of \$4,000 on top of the \$112,609. The dealer recommended taking the additional \$875.00 warranty on the transmission from three years to five years.

Council Member, W. Salyers – Asks if there are any additional warranties on the trash part of it?

Mayor Perry – Asks for delivery date with Town Manager responding 90-120 days from date of order to delivery.

Motion made to purchase the trash truck that Jeremy recommended.

Motion by: Vice Mayor, A. Roberts 2nd by: Council Member, W.W. Ross, Jr.

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

- **Approve bid received for Police Cruiser**

Mayor Perry – Asks Town Manager if we have a bid for the Police Cruiser with Town Manager replying yes and passed the bid to Council.

Council Member, R. Richards – Asks why the Town is looking to buy another cruiser?

Town Manager, J. Keller – Provides information regarding the condition of each police cruiser.

Vice Mayor, A. Roberts – Asks how many police cars we have with Town Manager replying seven cars.

Town Manager, J. Keller – Goes over the bid sheet with the base price plus additional cost of \$6,000-\$8,000 to update it with radar, light bar, spot lights, radio, camera, etc. The best bid is from the Department of General Services the V8 for \$900 more versus the V6, plus \$6,000-\$7,000 to up-grade it to police specs for about \$30,000 all said and done.

Vice Mayor, A. Roberts – Asks if we buy this new, will we be getting rid of some of the old vehicles.

Town Manager, J. Keller - Responds two would have to go with the canine vehicle being in the worst shape, probably sell them on Gov Deals to get some money back out of them. Would like to get rid of the ones we are not utilizing and nickel and diming us to death.

Mayor Perry – Asks if he is recommending the \$22,287 one with Town Manager responding yes, he thinks for \$900 the V8 is the better option with better gas mileage and more power.

Motion made to purchase the 2013 Dodge Charger, V8, with the additional package.

Council Member, R. Cassell – Asks, this is the one from General Services with Council Member, R. Richards replying yes.

Motion by: Council Member, R. Richards 2nd by: Council Member, R. Cassell

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

- **Approve bid received for One-Ton Dump Truck**

Mayor Perry – Asks if we have a bid on the dump truck with Town Manager responding he got these today and passes out bids to Council.

Council Member, R. Richards – Asks what is the dump truck used for with Town Manager responding on regular basis for hauling tools, equipment, picking up debris from the streets/

Council Member, R. Cassell – States it would be smaller than the one we currently have, it would provide back up to the current dump truck and we could get a snow plow package.

Vice Mayor, A. Roberts – Asks if the one-ton is to have accessibility on the streets and would this truck be used on a daily basis with response from Mayor Perry that it could be.

Council Member, R. Cassell – Reiterates that Sanitation Authority would be assisting with the payments of the truck, discusses funds that were allocated in the budget and total amount so far is not coming up to \$200,000 to borrow.

Council Member, R. Richards – Asks, which is the preferred purchase?

Town Manager, J. Keller – Responds quote from Ramey Ford was two-wheel drive, but for an additional \$2650.00 you can up-grade it to four-wheel drive.

Vice Mayor, A. Roberts – States if you are going to use it for any snow removal, you would have to have four-wheel drive and could we convert the blade on the pick up now to install on this one.

Council Member, R. Cassell - Responds possibly and discusses the loan terms with Bank of Marion.

Town Manager, J. Keller – States he spoke with Bank of Marion and they are willing to hold the interest rate of 2.99% until the end of August. Explains the last page of the package provided to Council has the actual bid given and it denotes the additional \$2,650 for a 4x4 with standard warranty with just a basic truck, standard cab with V8 gas truck.

Council Member, R. Cassell – Suggests purchasing the option limited slip rear end for \$295 and provides explanation of what it is.

Motion made to accept the bid from Ramey Ford with the addition of four-wheel drive and limited slip rear end on it.

Motion by: Council Member, R. Cassell 2nd by: Council Member, R. Richards

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

- **Approve Scott County Humane Society to be the Beer Vendor for Grillin' at the Gate**

Town Manager, J. Keller – States they did apply the regular application he received from the Bristol, VA to be the beer vendor and a good opportunity for them to raise funds for the Scott County Humane Society. They have received their ABC license, met with Walling Distributors and received quotes for one-day insurance with him suggesting they get that as well.

Vice Mayor, A. Roberts – Asks, if it removes liability from us onto them.

Town Attorney, M. Brooks – Responds we are authorizing them to do it, but liable and to adhere to the policy with no concern there would be any problems.

Town Manager, J. Keller - Explains the process regarding wrist bands with pull off days for five beers maximum for the full day of the festival, right hand only for the bracelets with a big “X” on the hand, if you have an “X” – no more bracelets. The beer garden will be roped off with one way in and one way out, the beer has be kept in the barricade with a anyone in there has to be over 21.

Vice Mayor, A. Roberts – Asks, if we will maintain it so no kids go around it.

Town Manager, J. Keller - Replies he is looking to rent like a portable picket fence to barricade it off and Walling will bring some tables and umbrellas to sit outside inside the fenced in area, plus the Town will rent a 20x40 tent to place tables and chairs underneath for people to eat with the Humane Society paying for the beer.

Town Attorney, M. Brooks – Explains her suggestion of getting event insurance to make sure the Humane Society was covered with VML covering the Town.

Motion made to approve Scott County Humane Society to be the beer vendor for Grillin at the Gate.

Motion by: Council Member, R. Richards 2nd by: Council Member, R. Cassell

VOTE: Yeas,	4
Nays,	0
Absent,	0
Abstain,	1-Vice Mayor, A. Robert

• **Lisa Bishop, 142 Richmond Street – Requests possible onetime adjustment on her water bill**

Lisa Bishop – Discusses her water leak and reads from the Disputed Claim Form submitted to Council regarding pipe that broke flooding her basement and asks the Council for an adjustment.

Motion made to adjust the water bill.

Motion by: Vice Mayor, A. Roberts 2nd by: Council Member, R. Richards

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

Mayor Perry – Wants to make note that is an exception under our policy, when underground leak is discovered and the owner/tenant takes immediate action to repair the leak an adjustment can be made in accordance with our policy.

XIV. PUBLIC COMMENT – NEW BUSINESS

Garrison McDavid – Residing at Estiville Bed & Breakfast – Discusses his accomplishments and offers his help to the Town.

Mayor Perry closed the public comment session for new business at 9:23 P.M. and opened the consent agenda session.

XV. CLOSED SESSION - Council did not go into Closed Session.

Mayor Perry opened the closed session at P.M.

Motion made for Council to enter into closed session to discuss

Motion by: 2nd by:

VOTE: Yeas,
Nays,
Absent,
Abstain,

XVI. RETURN FROM CLOSED SESSION – N/A

Council returned from closed session at P.M.

Motion made for Council to return from closed session.

Motion by: 2nd by:

VOTE: Yeas,
Nays,
Absent,
Abstain,

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

VOTE: Yeas,
Nays,
Absent,
Abstain,

XVII. MOTIONS FROM CLOSED SESSION: None

XVIII. ADJOURN

Motion made to adjourn.

Motion by: Council Member, R. Cassell 2nd by: Council Member, W. W. Ross, Jr.

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

*Mayor Perry adjourned the meeting at 9:24 P.M., until the next regularly scheduled Council Meeting, on September 11, 2012, at 6:30 P.M.

Frances Perry – Mayor

Kathy Riley – Town Clerk