



GATE CITY PLANNING COMMISSION
MINUTES

July 2, 2013

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, July 2, 2013 at Gate City Town Hall.

CALL TO ORDER:

The Chairman called the meeting to order at 6:09 PM

ROLL CALL:

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Faye Sanders, and Delany Herron.

MEMBERS ABSENT: Tim Bartley

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Town Manager.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the regular meeting held June 4, 2013 were presented.

Motion made by Roger Cassell to adopt the minutes from June 4, 2013.

Motion seconded by Faye Sanders.

VOTING AYE: Jo Ann Castle, Roger Cassell, Faye Sanders, and Delany Herron.

VOTING NAY: None

ABSENT: Tim Bartley

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Nothing to report.

B) COMMITTEES:

1) Comprehensive Plan: Nothing to report.

- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

(A) Request received from Blue Rooster Restaurant to install a new thirty-six inch square sign.

(B) Our zoning ordinance, SEC.24.3.1 (t) refers to 'Double-wide Housing as defined'. There is no clear description of 'Double-wide housing' in the definitions section.

© Consider the development of a hand-out packet for developers of sub-divisions.

(B) TOWN COUNCIL REPRESENTATIVE MEMBER:

(A). Nothing to report.

GATE CITY TOWN ATTORNEY:

(A) Michele Brooks reports that she has made preliminary contact with Delegate Terry Kilgore to solicit his assistance in developing a workable lease with V-DOT for the use of the Old King Ford Property. She will follow up by providing him more information by mail.

UNFINISHED BUSINESS:

(A) Continued discussion of terms of lease for Old King Ford Property between the Town of Gate City and Virginia DOT.

NEW BUSINESS:

ITEMS NOT ON AGENDA

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made Roger Cassell and seconded by Faye Sanders.

VOTING AYE: Roger Cassell, Delany Herron, Faye Sanders, and Jo Ann Castle

VOTING NAY: None

ABSENT: Tim Bartley

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:59 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 8-6-2013