

Gate City Planning Commission
Tuesday, June 3, 2008
Minutes

The **Regular Monthly** meeting of the Gate City Planning Commission was held on Tuesday, June 3, 2008.

Present: Chairman Michelle Jenkins, Vice Chairman Eric McMurray, Rita Tipton, Robert Barker and Steve Templeton. Mark Jenkins was also in attendance.

Absent: Richard Hubbard

Chairman Michelle Jenkins brought the meeting to order at 6:05 p.m. after determining there was a quorum present.

There was a motion by Eric McMurray, seconded by Rita Tipton, to accept the minutes of the April 1, 2008 meeting as presented.

Voting aye: Eric McMurray, Rita Tipton and Steve Templeton.

Voting nay: None

Abstaining: Robert Barker and Michelle Jenkins

Absent from vote: Richard Hubbard

There was a motion by Eric McMurray, seconded by Rita Tipton, to accept the minutes of the Special Called Meeting of May 12, 2008, as presented.

Voting aye: Eric McMurray, Robert Barker, Rita Tipton and Steve Templeton.

Voting nay: None

Abstaining: Michelle Jenkins

There was a lengthy discussion on the previous boundary adjustment completed by the town in 2004. There was also discussion on the boundary adjustment the town of Weber City is attempting to accomplish (Rt. #71 and Rt. 72). Steve stated the mayor will attend the BOS meeting regarding this.

Unfinished Business: Michelle inquired as to the date the application for the Virginia Historical Designation needed to be completed. The date was June 10, 2008. It just was not feasible to complete the application and do it to the best of our ability by that date. Michael Pulice (DHR) came down to Gate City again and completed another survey.

Rita stated the following is the boundary area that Mike Pulice (DHR) has recommended the town begin with as per his e-mail of May 27, 2008:

“I just went over the city map and drew a rough boundary that includes the courthouse and commercial area along Jackson Street, as far east as town hall and as far west as the corner of Fir Street and West Jackson. It includes the cemetery on Estill Street and the Antiques Store, and a good number of houses north of the courthouse, extending to north of Cherry Street up Manville Road, and a good number of buildings on the north and south sides of Walnut Street. This boundary excludes Park Street entirely, but it can be added later. The total number of buildings within this proposed survey area boundary is approximately 100. I drew it attempting to get the highest possible proportion of contributing or potentially contributing buildings.”

The town will be ready to apply this coming year as soon as the request for applications is announced by DHR. Audra will be working on the application.

Michelle inquired as to the progress of the Performing Arts Center. Steve said he was told there was about \$2,000,000 pledged and the architectural drawings are supposed to be done some time in September.

Michelle also inquired as to any applications for future planning commission members. We have one application.

She also inquired about the EDARC meetings with the Planning Commission and work on the Comprehension Plan. Capital Improvement was also discussed to be included as part of the plan.

Michelle assigned planning commission members sections of the Comprehensive Plan to begin working on. We will ask the EDARC to work on the “Goals, Objectives and Policies” section of the plan.

Rita gave a report on the Park Committee. We will be going out to bid real soon.

Steve has been designated as Zoning Administrator. He has had four zoning requests that went before the board of appeals. All were granted.

Steve stated he wants to incorporate the town’s goals and objectives in the budget for next year. He mentioned some streets in the town are in bad shape. A plan needs to be incorporated to get repairs completed in a timely manner.

Robert explained a statute that will become law on January 1 regarding puppy mills. He stated there have been requests for the county to pass an exemption. He explained that volunteers are needed at the pound during the open hours.

Robert made a motion, seconded by Eric McMurray to adjourn until July 1, 2008.

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Voting aye: All members present.

Voting nay: None

Acting Secretary

Chairman