



**GATE CITY PLANNING COMMISSION**  
**MINUTES**  
March 6, 2012

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, March 6, 2012 at Gate City Town Hall.

**CALL TO ORDER:**

The chairman called the meeting to order at 6:01 PM.

**ROLL CALL:**

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Owens.  
MEMBERS ABSENT: Roger Cassell  
ALSO PRESENT: Gate City Zoning Administrator, Jeremy Keller, Michele Brooks, and Gate City Town Attorney

**DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

No one present requesting audience.

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the regular meeting held Tuesday February 7, 2012 was presented.

Motion made by Tim Bartley to adopt the minutes from February 2012. Motion seconded by Faye Owens.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Owens.

VOTING NAY: None

ABSENT: Roger Cassell

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

A) **SECRETARY:** Nothing to report.

**B) COMMITTEES:**

1) Comprehensive Plan: Nothing to report.

2) Land Use: Nothing to report.

3) Subdivision: Nothing to report.

4) Zoning: Nothing to report

5) Capital Improvements: Nothing to report.

**B) ZONING ADMINISTRATOR:**

(A). Reported that he has had communication and request for a zoning permit at the late Clyde Hilton's property on Kane Street. The applicant proposes demolition and rebuilding of a structure for a family style restaurant on the site. Applicant will also be required to secure additional off-street parking space for the site.

**C) TOWN COUNCIL REPRESENTATIVE MEMBER:**

(A) Absent

**GATE CITY TOWN ATTORNEY:**

(A) Attorney Brooks reported that in recent discussion with Steve Buston of V-DOT, a new contract will be written by V-DOT, clarifying issues particularly relative to the existence of petroleum residue on the Old King Ford Property. Changes to the requirements for closing of the existing crossover will also be addressed. Attorney Brooks explained to Mr. Buston that any language written into the contract should be specific to the site and clearly stated to prevent mis-interpretation in the future.

**UNFINISHED BUSINESS:**

Continued discussion of the proposed lease between V-Dot and the Town of Gate City for the Old King Ford Property.

**NEW BUSINESS:**

**ITEMS NOT ON AGENDA:**

- (A) Attorney Brooks questioned whether any action has been taken on the development of 'green spots' in the community. At this time, no known progress has been made.
- (B) Faye Owens asked if any action has been taken on the possible energy up-grade to the Town's streetlights. Nothing has been done at this time.
- (C) Jo Ann Castle asked the Zoning Administrator if there has been further discussion by Council on future recycling of the Town's trash. Some recycling is in place for larger depositors but there is no plan at this time to implement Town-wide recycling services. Mr. Keller has spoken with a company researching the possibility of expanding their recycling services to this area.

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Faye Owens.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, and Faye Owens.

VOTING NAY: None

ABSENT: Roger Cassell

MOTION CARRIED

Meeting adjourned at 6:45 PM

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Secretary, Jo Ann Castle

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Delany Herron, Chairman  
Approved: 4-3-2012