



**MARCH 1, 2016**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, March 1, 2016 at Gate City Town Hall at 6:00 pm.

**CALL TO ORDER:**

Chairman Delany Herron, called the meeting to order at 6:00 pm and asked the secretary to call the roll.

**ROLL CALL:**

MEMBERS PRESENT: Vickie Roberts, Margaret Falin, Jo Ann Castle, Roger Cassell and Delany Herron.  
MEMBERS ABSENT: None  
ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Gate City Town Manager, Greg Jones  
GUESTS PRESENT: None

**DETERMINATION OF A QUORUM:**

With five (5) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

No one present.

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held February 2, 2016 were presented.

Motion made by Vickie Roberts and seconded by Roger Cassell to adopt the minutes from February 2, 2016, as presented.

VOTING AYE: Vickie Roberts, Margaret Falin, Jo Ann Castle, Roger Cassell and Delany Herron  
VOTING NAY: None  
ABSENT: None  
ABSTAINING: None

MOTION CARRIED

**CLOSED SESSION:**

Motion made by Roger Cassell and seconded by Delany Herron to enter into closed session to discuss legal matters only.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Vickie Roberts and Delany Herron.  
VOTING NAY: None  
ABSENT: None  
ABSTAINING: None

MOTION CARRIED

Chairman Herron closed the regular meeting at 6: 20 PM.

**RETURN FROM CLOSED SESSION:**

On motion by Jo Ann Castle and seconded by Vickie Roberts, Commission exited closed session.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Chairman Herron reopened the regular meeting at 7:35 PM.

**CERTIFICATION OF CLOSED MEETING,** Read by Michele Brooks, Gate City Town Attorney.

**WHEREAS**, the Gate City Planning Commission has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-7312 of the Code of Virginia requires a certification by the Planning Commission that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Gate City Planning Commission hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Gate City Planning Commission.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: Vickie Roberts

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

(A) **SECRETARY:** Nothing to report

**B) COMMITTEES:**

1) Comprehensive Plan: Nothing to report.

2) Land Use: Nothing to report.

3) Subdivision: Nothing to report.

4) Zoning: Nothing to report.

5) Capital Improvements:

A) **ZONING ADMINISTRATOR:**

Mr. Jones reports that all notices and notifications have been made for the up-coming public hearing concerning the Special Exception and Use Permit submitted by Mr. Delany Herron.

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

Mr. Cassell informed the Commission that a press release is expected soon concerning the future use of the Kane Street property formerly owned by Daugherty Brothers Chevrolet.

**C.) GATE CITY TOWN ATTORNEY:**

Nothing to report.

**UNFINISHED BUSINESS:**

A representative of the Lenowisco Planning District has not contacted Mr. Jones about the up-dating of the Gate City Zoning Ordinance.

**NEW BUSINESS:**

- 1) Jo Ann Castle presented a request that the Commission consider establishing a fenced dog park. Commission members agreed that if a suitable location could be identified, a dog park would be an enhancement and a good use of potential 'green space' within the Town.

**ITEMS NOT ON AGENDA:**

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Margaret Falin.

VOTING AYE: Roger Cassell, Margaret Falin, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:05 PM

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Secretary, Jo Ann Castle

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Delany Herron, Chairman  
Approved: 4-5-2016