



GATE CITY PLANNING COMMISSION

MINUTES

February 7, 2012

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, February 7, 2012 at Gate City Town Hall.

CALL TO ORDER:

The chairman called the meeting to order at 6:04 PM.

ROLL CALL:

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Delany Herron, Roger Cassell, and Faye Owens.

MEMBERS ABSENT: Gate City Town Manager/Zoning Administrator

ALSO PRESENT: Michele Brooks, Gate City Town Attorney

DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the regular meeting held Tuesday January 3, 2012 was presented.

Motion made by Tim Bartley to adopt the minutes from January. Motion seconded by Roger Cassell.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, Roger Cassell, and Faye Owens.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

REPORTS:

A) **SECRETARY:** The Town of Gate City has hired a Town Manager/Zoning Administrator, Jeremy Keller. He will begin his duties on February 13, 2012

B) COMMITTEES:

1) Comprehensive Plan: Nothing to report.

- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

B) ZONING ADMINISTRATOR:

- a. Position Vacant

C) TOWN COUNCIL REPRESENTATIVE MEMBER:

- (A) Roger Cassell reported that Juanita Wells who had been our contact with V-DOT in reference to the Lease of the King Ford Property has been off work after an injury. Ms Wells superior, Steve Buston was able to come and meet with Roger. Mr. Buston feels that rather than the extensive work necessary to close the highway cross-over just north of the future park site, less expensive options exist that will accomplished the same purpose. Mr. Buston also suggested that offsetting the public entrance to the park might erase the need for a barrier at the crossover.

Roger pointed out to Mr. Buston that the Town's maintenance codes require a certain type of upkeep for properties in the city and that the proposed park site has not been maintained by V-Dot in compliance with those standards. Mr. Buston suggested that the Town should treat this situation in the same manner that a private citizen/owner would be treated and inform V-Dot of the compliance requirements. He also told Roger that a mowing contract for Highway right-of-way should be included in contracts for snow removal done by town employees.

Roger and Mr. Buston also visited the intersection at East Jackson Street and Moccasin Hills Drive, which has been the site of numerous auto accidents to discuss installing a left turn lane. Although Mr. Buston stated that a turn lane could be installed, there is no money in V-DOT coffers to pay for the project at this time. Mr. Buston does hope to install a left turn lane at East Jackson Street and Broadwater Avenue to protect drivers during school hours.

After examining the road leading from the Vocational Center to the old Gate City Treatment Plant, Mr. Buston's opinion is that this may be the most practical means to access the new school sports center on filter Plant Road.

Faye Owens asked Roger if anything further had been done on the plan to make the Town's streetlights more energy efficient. Roger stated that money to cover the cost of any up-grades is not available at this time.

Roger reported that the Town plans to demolish the 'Old Starnes Building' on the west end of Gate City. There may be a problem with a common wall between the Starnes building and the adjoining building. When the building is removed, the Town expects to recover the purchase price by the sale of the property.

GATE CITY TOWN ATTORNEY:

- (A) Attorney Brooks reported that there is no requirement for the Gate City Planning Commission to examine proposed plans for new sub-divisions. She also stated that there is no conflict with a member of the Planning Commission serving on any other board.

UNFINISHED BUSINESS:

Continued discussion of the proposed lease between V-Dot and the Town of Gate City for the Old King Ford Property.

NEW BUSINESS:

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Faye Owens and seconded by Tim Bartley.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron, Roger Cassell, and Faye Owens.

VOTING NAY: None

ABSENT: None.

MOTION CARRIED

Meeting adjourned at 6:49 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 3-6-2012