

TOWN COUNCIL MINUTES



Gate City Town Council Minutes
February 13, 2018
156 E Jackson St
6:30 PM

I. COUNCIL MEETING CALLED TO ORDER AT 6:32 P.M. BY: Mayor - Frances Perry

II. ROLL CALL – Town Clerk – Wayne Bledsoe

	PRESENT:	ABSENT:
Mayor, Frances Perry	X	
Vice Mayor, Roger Cassell	X	
Council Member, Allan “Cotton” Roberts	X	
Council Member, Robin Richards	X	
Council Member, Wallace W. Ross, Jr.	X	
Council Member, Ron Kindle	X	
Town Manager, Greg Jones	X	
Town Attorney, Michele Brooks	X	

Others present: Debbie Kindle, Jason Snapp, Officer Justin Miller, Officer Matthew Shelley, James Addington, Kitty Parker, David Miller

III. INVOCATION – Allan “Cotton” Roberts

IV. PLEDGE OF ALLEGIANCE – Officer Justin Miller, Gate City Police Department

V. APPROVAL OF AGENDA

Motion made to approve the agenda.

Motion by: Council Member, Allan “Cotton” Roberts 2nd by: Council Member, Robin Richards

VOTE: Aye, 5
Nay,
Absent,
Abstain

Motion carries.

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

(None)

VII. APPROVAL OF MINUTES

- **Approval of January 9, 2018 Public Hearing: VDH Operations Fee/Charge to Customer Minutes.**

Motion by: Vice Mayor, Roger Cassell
 2nd by: Council Member, Allan “Cotton” Roberts

VOTE: Aye, 5
 Nay,
 Absent,
 Abstain

Motion carries.

- **Approval of January 9, 2018 Town Council Minutes.**

Motion by: Council Member, Allan “Cotton” Roberts
 2nd by: Council Member, Ron Kindle

VOTE: Aye: 5
 Nay,
 Absent,
 Abstain

Motion carries.

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for January 2018.

Motion by: Council Member, Allan “Cotton” Roberts
 2nd by: Council Member, Robin Richards

VOTE: Aye: 5
 Nay,
 Absent,
 Abstain

Motion carries.

IX. PUBLIC COMMENT (Will be limited to 3 minutes per speaker.)

(None)

Mayor Perry closed the public comment session at 6:34 P.M. and opened the consent agenda session.

X. COMMUNICATIONS

XI. REPORTS (All reports given will be included with your packet. Any questions about the reports will need to be discussed with the department head PRIOR to the meeting.)

A. Engineer’s Status Report

Jackson Street Sidewalk: Contractor is currently fabricating the handrails for installation. Once fabrication is complete rails will be sent off for galvanization then installed permanently. Project is substantially complete, and completion is scheduled for mid-March.

Sanitation Authority: No update, awaiting next meeting.

DEQ Sewer I&I Rehab Job: Awaiting DEQ and VDOT plan review comments. Virginia Marine

Resources Permit is under review and we expect approval within the next month. Permanent and temporary easements paperwork will be delivered to the Town for acquisition shortly. The Town will need to acquire all easements before the project can be advertised.

Water Treatment Plant Upgrades: Bids were accepted Tuesday, October 17th at 3:00 at Town Hall. The apparent low bidder was T&B Contractors of Bristol at \$387,000.

The bid package has been sent to VDPI for approval as well as a request for additional funds in the amount of \$34,460 at the same terms of the original funding package. These additional funds will allow the Town to install the additive bid item (Baffle Curtains) and provide a contingency amount of 5% for the project. We can award the project once Gate City obtains the needed letter of credit to satisfy VDH requirements. T&B has extended their bid till February 14th. Bid will need to be extended again before the Feb. 14th deadline.

Asset Management Plan: Mattern & Craig to submit a preventative maintenance and operational plan for the Town to extend the life and performance on their assets to VDH. The plan will also include an inventory of all the Town's assets associated with its waterworks system. Mattern & Craig and Town are in discussions to finalize plan with equipment life expectancies, data gathering/entry is ongoing.

VDOT HSIP Funding: VDOT has awarded the Town funding from the Highway Safety Improvement Project program to construct handicap ramps and access improvements at several locations along Jackson St. HSIP funds would not be in place until 2020, but VDOT has moved money available from another project to allow this project to get underway. Engineering Scope and fee has been approved by the Town and VDOT. Must await Federal Highway Approval before design can begin.

The HSIP Grant for Manville Road was turned in on November 1st and consisted of approximately \$250,000 of sidewalk upgrades and improvements to bring the sidewalks up to ADA standards. Award status should be posted in the next 2 months or so.

B. Manager's Report

- **Water Treatment Plant Upgrade Project** - Roof Replacement project, steel doors replacement, backwash control system, chlorine room scales, generator, telemetry system and Clearwell baffling system will be developed into one project. The Town has received a funding offer from the Virginia Department (VDH) of Health. The project cost is anticipated to be \$498,000. VDH will provide \$137,000 in principal forgiveness.

Virginia Resource Authority (VRA) has approved funding for both the Water Treatment Plant Upgrade Project and the Sanitation Authority Waste Water Collection Line Replacement Project (DEQ). VRA bond covenants include hiring a CPA firm to provide monthly accounting services.

- **Monthly Accounting Services** - Hicok, Fern, and Company have begun the monthly accounting services.

(Finance Reports are now delayed one month to allow CPA review)

Five-year profit/loss report has been reviewed by Larry Sturgill, CPA. The report is in the process of being submitted to VRA as a part of their credit analysis.

- **Cost Savings Analysis Report** - Cost Savings Estimate Report for both the Sanitation Authority Waste Water Collection Line Replacement Project and Water Treatment Plant Upgrade Project has been completed by Mattern & Craig, Inc. and is in the process of being submitted to VRA.

We are expecting VRA to close on the funding for both projects in April 2018.

- **East Jackson Street Sidewalk Project** - Construction began on October 23, 2017. To prevent damage to the new sidewalk, the old sidewalk will be removed prior to construction. This will create an

inconvenience for local pedestrians during this process. We will do everything we can to accommodate the residents.

The Street Committee met on Monday, December 4th, 2017 and identified the decorative streetlights that will be moved to the new sidewalks on East Jackson Street. The Town Crew has moved eighteen (18) street lights to their new location so far. Currently awaiting Egan Construction to install an electrical service pole for the street lights.

• **Highway Safety Improvement Project** - The Town has been awarded a Highway Safety Improvement Grant from the Virginia Department of Health. This project will provide for handrails, handicap ramps, and safety improvements along Jackson Street. A “Request to Administer” project application was submitted to VDOT on November 30th, 2017. A kick-off meeting was completed on December 6th, 2017. Mattern & Craig has developed a scope of the project and awaiting VDOT approval. The value of this project is \$87,000 and will be 100% funded by the VDOT HSIP project.

HSIP grant application for the sidewalk replacement project on Manville Road was submitted on November 1st, 2017.

• **Gate City Theatre and Public Facilities** - Planning Grant for the Gate City Theater, Town Hall, and proposed Community Center, have been submitted to Rural Development (USDA) - (Community Facilities Technical Assistance and Training/TAT Grant). The TAT Grant is a planning grant that will focus on engineering and environment plans to make the best use of our public facilities. The total funding request is \$50,500 from Rural Development. Our proposed budget will include:

\$20,000 Preliminary Architectural Report (PAR)
\$5,500 Site assessment and environmental review \$25,000 Marketing Analysis - Gate City Theatre (match)
\$50,500 Total

The TAT grant has tentatively been approved.

Council has approved that the TAT Planning Grant will be executed within the next three years. This will give the Town and Gate City Frontier, Inc. time to raise the remaining \$25,000 for the Marketing Study. Upon further discussion with Lenowisco Planning Authority and Rural Development, the TAT Grant is on hold until the remaining funds for the Marketing Study can be raised.

Met with the Tobacco Commission during the recent Legislative Visit. We worked out a plan to submit a grant to provide match funding for the Marketing Study. The grant will be submitted in July 2018.

• **Department of Housing and Community Development (DHCD): Planning Grant – Park Street –**

A planning grant has been submitted to DHCD to address the housing rehabilitation needs on Park Street. Currently Park Street consists of homes that are dilapidated and substandard that do not meet the Virginia Uniform Building Code. This planning project will help identify, analyze and prioritize the means to aid homeowners to reach DHCD Housing Quality Standards.

Mr. Frank Kibler, Senior Planner with Lenowisco Planning Authority, and Town Manager Greg Jones conducted a telephone conference with Ms. Tamarah Holmes, Associate Director of Community Development Policy with DHCD, on December 1st, 2017. Ms. Holmes stated that DHCD would be willing to fund a planning grant for the Town to complete a Housing Rehabilitation Master Plan. The Master Plan will help identify housing needs on a Town-wide basis. This will help the Town prioritize future housing projects.

Mr. Kibler indicated that Lenowisco has available resources to complete the planning for the housing project on Park Street. Mr. Kibler feels that we can meet the construction grant deadline of March 31, 2018. As a requirement of the construction grant, two public hearings must be held. **Council Action: Approve two Public Hearings for Thursday, March 1st- and Tuesday, March 13th, 2018.**

• **Dog Park and Gateway Park** – Trees have been removed from the project area. Town Crew will work to improve the drainage. Planning Commission will research and design a fence for the dog park in the future.

The new floodlights for the Love Sign and light for the Gazebo have been installed. Planning Commission will be planning to develop a split rail fence for the Gateway Park in the next few months.

• **Events** – Planning has begun for the 2018 Events. The Gate City Frontier, Inc. conducted a planning workshop on Saturday, January 20th, 2018. The Events Committee met on Tuesday, February 6th, 2018. **Council Action: Support 2018 Events.**

- Gate City Paint Out: June 16, 2018 & June 15, 2019
- Gate City Rocks/Cruzin' Car Show: July 28
- Country Crusin' August 11
- Cruiser Palooza: September 8
- King Alleyween: October 27
- Veterans Day Celebration: November 11
- Christmas Open House: November 17
- Shop Small Saturday: November 25
- Christmas Parade: December 1

C. **Council Reports** (Any new business from Committees that needs to come before the Council.)

• **Roger Cassell**

- Mentioned recent Legislative visit to Richmond, VA, and added that the committees had mentioned that the Town of Gate City was “leaps and bounds” above many of the other towns that were addressed during the visit. Council Member Wallace W. Ross, Jr. asked about the visit and talks with tourism concerning upgrading of websites and possible grants available for tourism. Vice Mayor Roger Cassell said the meeting with tourism in Richmond was for all entities in Scott County, as several Scott County tourism officials were present. Meeting time for issues specific to the Town of Gate City was extremely limited. Town manager Greg Jones said he was familiar with these “leverage grants” Mr. Ross was asking about.
- Asked about properties and Property Maintenance concerns that have been pending for a while. Town Attorney Michele Brooks was asked about delays and statute of limitations of violated properties. Michele Brooks said that once items were referred to the Town attorney, items then go through the Town’s Property Maintenance Officer, Robert Brooks, for approval of Notification of Violation/Correction. The largest issue with property owners is getting notice of service, especially for people who no longer live in town.
- Asked Town Attorney Michele Brooks about delinquent Town Taxes. Taxes are now being pursued through the 2014 tax year.

• **Robin Richards**

- Mentioned the DHCD funding possibilities for other streets in the Town of Gate City. This is included under New Business on the agenda.
- Police Department phone number is listed on the town’s website; however, this appears to be a non-working number. Town Manager Greg Jones said the current phone system was incapable of retrieving messages left at the 386-6363 number. Council Member Robin Richards suggested this number be removed from the website since it is a nonworking

number. Sergeant Justin Miller suggested to put the non-emergency number (386-9111) on the website instead, since all calls to police need to be recorded.

- **Ron Kindle**

- Spoke with Delegate Kilgore and Senator Carrico concerning possible monies for resurfacing of the municipal parking lot. Mr. Kindle was told that new paving processes include ground up tires, which cost more money up front, but last longer than previous methods.
- Attended the governor's speech where he and Mr. Ross were able to shake hands with the governor.
- Mentioned the purchase of town supplies (such as work boots) needed to be done in support of local businesses, rather than out of town businesses, if possible. Town Manager Greg Jones said he would research this and continues to be very conscientious concerning this.
- Public Works report mentions cleaning sidewalks for businesses when there is snow present. Mr. Kindle wanted to ensure this was being done for all interested businesses, and not certain entities.
- Asked if food vendors were being charged to recoup some monies back into town during events. Council Member Allan "Cotton" Roberts said that in the past the food vendors have been charged and have been asked to reimburse 10% of sales back to town.

- **Wallace W. Ross, Jr.**

- Mentioned a prior water service outage where residents were not notified of the outage. This outage was the result of an emergency repair to a water main leak.
- Mentioned concern that Kane Street has changed very little in several years and sidewalks remain in need of repair.
- Spoke with Mr. Kilgore in Richmond concerning new pavement processes and the need for paving projects within gate city and southwest Virginia.
- Spoke with Mr. Carrico in Richmond concerning wireless and continued broadband access.

- **Allan "Cotton" Roberts**

- Gate City signage at Kane Street bridge is blocked again by business outbuildings. Town Manager Greg Jones said this has been surveyed, and the buildings had been moved, however, they have now been moved back to their previous location.

D. Sanitation Authority

- Town Manager Greg Jones, Town Attorney Michele Brooks, and Vice Mayor Roger Cassell have met with Scott County PSA concerning the new contract. PSA seems satisfied with the proposed contract. March 1 deadline has been set for reading, additions, and revisions.

XII. UNFINISHED BUSINESS

(None)

XIII. NEW BUSINESS

- **Personnel Policy Insertion: EAP**

- Town Manager Greg Jones said revisions had been made per Council recommendations from last meeting, including additional EAP benefits that employees are entitled to. Omissions, additions, and edits have also been made to the policy.

Motion made to accept policy additions as presented.

Motion by: Council Member Allan “Cotton” Roberts

2nd by: Vice Mayor Roger Cassell

Discussion: Council member Wallace W. Ross, Jr. asked if these revisions were in addition to the existing policy. Town Manager Greg Jones said these are new additions to existing policy. Council Member Allan “Cotton” Roberts said this has been available to the employees, but it has not been specifically spelled out in policy.

VOTE: Aye: 4

Nay: 1 – Wallace W. Ross, Jr.

Absent:

Abstain:

Town Manager Greg Jones to research EAP wall posters to place for notification of availability to employees.

- **2018 Events Committee Schedule**

Events schedule included in Town Manager Report.

- Gate City Paint Out: June 16, 2018 & June 15, 2019
 - To include Flea Market/Honey Hole
 - Canvas to be placed for local artists to paint scenes as they see them in town.
 - Possible acoustic music to be featured at event.
- Gate City Rocks/Cruzin’ Car Show: July 28
 - 3 bands:
 - “Shake Your Money Maker”
 - “Retroville”
 - Headliner: “Brickyard Road” – Nationally recognized Lynard Skynard Tribute Band
- Country Crusin’ Car Show August 11
 - First Country-themed concert series event, in response to public input on concerts.
 - “Railroad Express”
 - “Stone Creek Four”
 - Allie Randolph Band”
- Cruiser Palooza: September 8
 - “Asylum Suite”
 - “Benny Wilson Band”
 - “Southern Accent” – Tom Petty Tribute Band - recognized by Tom Petty and the Heartbreakers band as one of the best tribute bands in the country.
- Concerts to begin one hour earlier (5 PM) this season to accommodate local businesses.

- King Alleyween: October 27
- Veterans Day Celebration: November 11
- Christmas Open House: November 17
- Shop Small Saturday: November 25

- Christmas Parade: December 1
- Total Package for all events: \$55,000, which includes projections and screens for Movie in the Park and Gate City Theatre movie night.
 - Funding comes through in July with approval of FY19 budget. Town Manager Greg Jones asks only for Council’s input on moving forward. Town attorney Michele Brooks asked if this was a budget approval request. Town Manager Greg Jones said this was not an official budget or funding request, however, he did not want to move ahead with events only to have a budgetary issue in the future. Mr. Jones also said planning will assist in adding local bands, as these need to be booked as much as a year in advance.
 - June 2018 event is already budgeted as part of the FY18 budget approval.
 - Budgetary monies for these events come from Business License fees collected by the Town of Gate City.
 - Council Member Wallace W. Ross, Jr. asked if a budget shortfall were to happen, how would that affect this proposal. Council members Allan “Cotton” Roberts and Vice Mayor Roger Cassell agreed events would be cut if this were the case.

Motion made to approve 2018 Gate City events schedule.

Motion by: Council Member Allan “Cotton” Roberts
 2nd by: Vice Mayor Roger Cassell

Discussion: Council Member Robin Richards asked Town Attorney Michele Brooks if “implied consent” for budgetary purposes (payment of band booking) were assumed with an “aye” vote. Ms. Brooks said contracts would need to be signed in these instances, and those contracts generally included cancellation clauses. She reiterated that this motion is only to approve the schedule, and not to approve any budgetary considerations.

Council Member Wallace W. Ross, Jr. asked about return on investment. Mayor Frances Perry reminded that no votes on budgetary issues are occurring. Town Manager Greg Jones said meals tax revenues have increased from previous years – nearly \$100,000. Business license reports were up from \$39M in 2015 to \$45M in 2016. Vice Mayor Roger Cassell added that the last event brought business to restaurants in town, including Molcajetes and Pizza Plus.

VOTE: Aye: 3
 Nay: 2 – Ron Kindle, Wallace W. Ross, Jr.
 Absent:
 Abstain:

Motion carries.

• **Gate City Frontier, Inc. update: rally Southwest Virginia Project**

- Vice Mayor Roger Cassell updated Council on the Rally Southwest Virginia project.
 - “Punch list”/plans distributed.
 - \$3,000 “mini-grant” awarded to Gate City Frontier for Economic development in relation to the Theatre Project.
 - 6-month deadline for completion of project.
 - Plans include signage indicating location of theatre.
 - Painting and conduit work to be included with grant.
 - “Soft opening” – June 16, 2018 showing outdoor movie “The River”

- **Heart of Appalachia Budget Appropriation Request**

- Kitty Parker presented an information packet and PowerPoint on the Heart of Appalachia. She requested Council discuss and consider budget appropriation of \$2,500 in FY19. (Packets were distributed to Council).

Motion made to appropriate \$2,500 to Heart of Appalachia for FY19.

Motion by: Allan “Cotton” Roberts

Per advice of legal counsel, this is to be done through Budget Appropriation FY19.

Motion rescinded – TAKE NO ACTION.

- **Transfer \$25,164 (RD PD Vehicle Grant Proceeds) from General Fund to Capital Outlay Account**
 - Town Manager Greg Jones said the grant has been reimbursed to the Town of Gate City, and the three vehicles purchased came from the Capital Outlay fund, but reimbursement went to General Fund.

Motion made to transfer \$25,164 (RD PD Vehicle Grant Proceeds) from General Fund to Capital Outlay Account.

Motion by: Vice Mayor Roger Cassell

2nd by: Council Member Allan “Cotton” Roberts

VOTE: Aye: 5

Nay:

Absent:

Abstain:

Motion carries.

- **Transfer \$5,110.00 from Capital Outlay Account to Water Fund Account: WTP Clearwell Cleaning & Inspection**
 - Council is asked to move funds from current location of Capital Outlay to Water Fund Account. Project funded in 2016. Money to be moved to correct location.

Motion made to transfer \$5,110.00 from Capital Outlay Account to Water Fund Account: WTP Clearwell Cleaning & Inspection.

Motion by: Council Member Allan “Cotton” Roberts

2nd by: Council Member Ron Kindle

VOTE: Aye: 5

Nay:

Absent:

Abstain:

Motion carries.

- **Additional Street Light Installation/ Light Base Pole Construction – East Jackson Street**

- Council has asked for additional street lights to be placed between First Baptist Church Gate City and the beginning of Phase 1 of the Jackson Street sidewalk project. There are no streetlights in this location now. Current bid is \$9,823, with recommendations to add an additional \$2-3,000 for electrical and wiring. Total estimate is approximately \$14,000.

Motion made to RFP for installation of 4 additional street lights on East Jackson Street.

Motion by: Council Member Allan “Cotton” Roberts

2nd by: Vice Mayor Roger Cassell

Discussion: Council Member Wallace W. Ross, Jr. asked if the information presented was in the form of an actual bid. Town Manager Greg Jones said no; this was information on potential cost as requested by Council.

VOTE: Aye: 5

Nay:

Absent:

Abstain:

Motion carries.

- **Rent Town Hall meeting room to Clinch Mountain Driver Improvement Program**

- Town Manager Greg Jones explained that the Clinch Mountain Driver Improvement Program has lost its current location to present the program and is looking for a meeting space to continue the program.
- Kevin Helms explained he has been teaching the Clinch Mountain Driver Improvement Program for 16 years and has operated at the Fire Department meeting room for the entirety of the program. An issue with the previous class has caused the Fire Department to no longer offer access for meeting for the program. The class is a one-day per month 8-hour class.
- Council Member Allan “Cotton” Roberts asked if the meeting space were adequate for the program’s needs, and Mr. Helms indicated it was.
- Full disclosure by Town Attorney Michele Brooks: Vice Mayor Roger Cassell is contracted by the program as an instructor.
- A lease agreement/contract will be prepared.
- Vice Mayor Roger Cassell indicated that there were no soda or snack machines available. Town Hall is located near the Dollar General Store and area restaurants, which will add to the business aspect of the agreement.
- Council Member Allan “Cotton” Roberts asked about parking. This class would be on Saturday, so this should not be an issue.
- A DMV audit must be assessed before the venue location can be changed.

Motion made to rent Town Hall meeting room to Clinch Mountain Driver Improvement Program at a cost of \$25/session.

Motion by: Council Member Allan “Cotton” Roberts

2nd by: Council Member Robin Richards

VOTE: Aye: 4

Nay:

Absent:

Abstain: 1 – Vice Mayor Roger Cassell

Motion carries.

- **Advertise for Public Hearing March 1, 2018: Solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for town projects.**

Motion made to Advertise for Public Hearing March 1, 2018: Solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for town projects.

Motion by: Council Member Allan “Cotton” Roberts

2nd by: Council Member Robin Richards

VOTE: Aye: 5

Nay:

Absent:

Abstain:

Motion carries.

- **Advertise for Public Hearing March 13, 2018: Solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for town projects**

Motion made to Advertise for Public Hearing March 13, 2018: Solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for town projects

Motion by: Council Member Allan “Cotton” Roberts

- Council Member Robin Richards

VOTE: Aye: 5

Nay:

Absent:

Abstain:

Motion carries.

- **FY2019 Goals and Objectives**

- Town Manager Greg Jones asked for Council input on goals and objectives for 2019.
 - Mayor Frances Perry asked about the possibility of flags for the high school being placed on Kane Street.
 - Vice Mayor Roger Cassell indicated the AEP legal has received this request for possibly attaching these to the power poles on Kane Street.
 - Mayor Frances Perry asked about the continuing plans for the Splash Pad.
 - Council Member Wallace W. Ross, Jr. asked about signage for Gate City on US23, notifying travelers that they have entered the Town Limits.
 - Mr. Ross also asked about highlighting the businesses in Gateway Plaza.
 - Mr. Ross also suggested placing information about Grogan park on the Town’s web page.
 - Town Manager Greg Jones said that pictures were needed to publicize and enhance the promotion of the Park.
 - Mr. Ross also asked about development of Marcem Pond but was told this is private property and the Town has little recourse or action to highlight the property.
 - Council Member Robin Richards added town beautification, suggesting the addition of small trees and shrubs to the town, as well as possibly adding benches.
 - Mayor Frances Perry cautioned about trees, and mentioned the town had problems before with the planting of trees in various locations.
 - Mayor Perry said that she had received an email from a sports production team responsible for filming the Gate City High School basketball games. The reporter had asked to do an interview highlighting Mac McClung’s record setting accomplishments this season, and what effect this has had on the town.

- Council Member Allan “Cotton” Roberts mentioned the possibility of recognized Mac McClung for these accomplishments and offered to donate a trophy for this presentation.
- **Scott County Chamber of Commerce Dinner: Friday, March 9. Discussion of who is attending.**
 - All Council Members attending, with recommendation of additional ticket purchases for Town employees to attend.

XIV. PUBLIC COMMENT – NEW BUSINESS

None

XV. CLOSED SESSION

Motion made for Council to enter closed session to discuss 1.) LEGAL

2.) PERSONNEL

3.)

Motion by: Council Member Allan “Cotton” Roberts

2nd by: Council Member Ron Kindle

VOTE: Aye: 5

Nay:

Absent:

Abstain:

Mayor Perry opened the closed session at 8:29 P.M.

XVI. RETURN FROM CLOSED SESSION

Council returned from closed session at 8:48 P.M.

Motion made for Council to return from closed session.

Motion by: Council Member Robin Richards

2nd by: Council Member Allan “Cotton” Roberts

VOTE: Aye: 5

Nay:

Absent:

Abstain:

CERTIFICATION OF CLOSED MEETING – Read by: Michelle Brooks

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Town Council hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL VOTE:

Mayor, Frances Perry	AYE
Vice Mayor, Roger Cassell	AYE
Council Member, Allan “Cotton” Roberts	AYE
Council Member, Robin Richards	AYE
Council Member, Wallace W. Ross, Jr.	AYE
Council Member, Ron Kindle	AYE

XVII. MOTIONS FROM CLOSED SESSION:

Council returned from closed session at 8:48 P.M.

XVIII. ADJOURN

Motion made to adjourn.

Motion by: Council Member Allan “Cotton” Roberts

2nd by: Council Member Ron Kindle

VOTE: Aye: 5

Nay:

Absent:

Abstain:

*Mayor Perry adjourned the meeting at 8:50 P.M., until the next regularly scheduled Council Meeting on March 13, 2018.

Frances Perry – Mayor

Wayne Bledsoe – Town Clerk