



GATE CITY PLANNING COMMISSION

MINUTES

November 6, 2012

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, November 6, 2012 at Gate City Town Hall.

CALL TO ORDER:

The Chairman called the meeting to order at 6:03 PM

ROLL CALL:

MEMBERS PRESENT: Roger Cassell, Delany Herron, and Faye Sanders.

MEMBERS ABSENT: Timothy Bartley and Jo Ann Castle.

ALSO PRESENT: Jeremy Keller, Gate City Town Manager and Michele Brooks, Gate City Town Attorney

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the regular meeting held October 2, 2012 was presented.

Motion made by Faye Sanders to adopt the minutes from October 2, 2012.

Motion seconded by Roger Cassell.

VOTING AYE: Roger Cassell, Delany Herron, and Faye Sanders..

VOTING NAY: None

ABSENT: Timothy Bartley, Jo Ann Castle

ABSTAINING: None

MOTION CARRIED

REPORTS:

SECRETARY: Absent.

B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

(A) Mr. Keller reports a meeting with Pam Cox, Scott County Director of Tourism, who has been contacted by an individual who would like to donate a Christmas tree to the Town of Gate City. After discussing possible locations for the tree they met with Jeff Horne, owner of Sunshine Auto Sales who leases the property on US Hwy. 23 N. His lease includes the grassy area up to the 'Welcome to Gate City' sign. Mr. Horne advises that if the Town will erect and decorate the tree, he will provide the necessary power to light the tree during the holidays. Mr. Horne states that the owner of the property has given him permission to use the property in any way he sees fit.

Ms. Cox has offered to supply the lights for the tree and Faye Sanders offered to contribute decorations for the tree from her collection.

Roger Cassell suggested that a sign, in honor of the tree's donor, would be a suitable gesture of appreciation.

(B) Only the property at the corner of E. Jackson St. and Cleveland St. remains unfinished at the end of the façade grant. The property owners have been informed that they have exceeded the deadline.

A new sign at Broadwater Veterinary Clinic, included in the grant, will be installed when it is available.

(C) Because the Town received no support from Scott County Board of Supervisors on the location of a new water tank at Scott County Park, the grant application may be voided and a new application for another location may be filed in April of 2013.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

(A). Roger Cassell reports that the Gate City Town Council did approved the erection of a new sign at Gate City First Baptist Church.

(B) Gate City Town Council members agreed that updates of town codes and ordinances by MUNICODE, a publishing company, located in Abingdon, Virginia, would be an asset to the Town. However, because there is no funding available from the Town, it would fall to the Gate City Planning Commission to acquire the necessary monies to implement this system. Mr. Keller has researched the possibility of grant funding for the project but to date has had no luck

© There are still difficulties in verifying metered usage between the Town of Gate City and the Scott County Public Service Authority for contracted treatment of Gate City's sewage.

GATE CITY TOWN ATTORNEY:

(A) Michele Brooks reports she has no response from VDOT concerning the proposed lease agreement between VDOT and Town of Gate City for the Old King Ford Property. Seasonal delays can be expected this time of year.

UNFINISHED BUSINESS:

- (A) Continued discussion of the proposed lease between V-Dot and the Town of Gate City for the Old King Ford Property.

NEW BUSINESS:

ITEMS NOT ON AGENDA:

Faye Sanders noted that additions to the property at 633 E. Jackson Street have been extended closer to the street than the original property setbacks. Mr. Keller explained that the property was re-zoned from R-1 to C-1 on February 13, 2001 and the new setbacks are in compliance with the regulations in the C-1 zone.

Mr. Kellar noted that the current C-1 zoning does not define side or rear yard setbacks for commercial property separated from a residential district by a public street right of way. Mr. Cassell suggested that more defined setbacks for such properties could be incorporated in the existing zoning ordinance.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Roger Cassell and seconded by Faye Sanders.

VOTING AYE: Roger Cassell, Delany Herron, and Faye Sanders.
VOTING NAY: None
ABSENT: Timothy Bartley and Jo Ann Castle
ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:34 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 12-4-2012