



**GATE CITY TOWN COUNCIL MINUTES**  
**January 10, 2017**  
**156 E. JACKSON ST.**  
**IMMEDIATELY FOLLOWING PUBLIC HEARING**

**I. COUNCIL MEETING CALLED TO ORDER AT 6:32 P.M. BY: Mayor - Frances Perry**

**II. ROLL CALL – Deputy Town Clerk – Lisa Loggans**

	PRESENT:	ABSENT:
Mayor, Frances Perry	yeah	
Vice Mayor, Roger Cassell	yeah	
Council Member, Allan “Cotton” Roberts	yeah	
Council Member, Robin Richards		absent
Council Member, Wallace W. Ross, Jr.	yeah	
Council Member, Ron Kindle	yeah	
Town Manager, Greg Jones	yeah	
Town Attorney, Michele Brooks	yeah	

Others present: Bob Cloud, Todd Ervin, Jack Dougherty, Emmy Shepard, Nick Shepard, Matt Clabaugh, Debbie Kindle, Rick Fink, Chief Scott Fink, Sargent Justin Miller

**III. INVOCATION – Bob Cloud**

**IV. PLEDGE OF ALLEGIANCE –Chief Scott Fink**

**V. APPROVAL OF AGENDA**

**Motion made to approve the agenda.**

Motion by: Ron Kindle

2<sup>nd</sup> by: Allan “Cotton” Roberts

VOTE:       Aye,           4  
                  Absent,       1

Motion carried.

**VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.**

Town Manager Greg Jones and Mayor Frances Perry awarded Lisa Loggans, Deputy Town Clerk, a Certificate of Appreciation for her efforts as acting Deputy Town Clerk during the months of November and December, 2016, and January, 2017.

Mayor Frances Perry also recognized the Gate City Police Department and expressed the Town's appreciation for their efforts in keeping our streets and our town a safe place to live and work.

## VII. APPROVAL OF MINUTES

- Approval of Council Meeting Minutes on December 13, 2016, as presented?

Mayor Frances Perry approved the minutes of the December 13, 2016, Council Meeting, as presented.

## VIII. APPROVAL OF PAYMENTS

**Motion made for approval for payment of bills for December, 2016.**

Motion by: Allan "Cotton" Roberts

2nd by: Roger Cassell

VOTE: Aye, 4  
Absent, 1

Motion carried.

## IX. PUBLIC COMMENT (Will be limited to 3 minutes per speaker.) No Public Comment

Mayor Perry closed the public comment session at 6:43 P.M. and opened the consent agenda session.

## X. COMMUNICATIONS

## XI. REPORTS (All reports given will be included with your packet. Any questions about the reports will need to be discussed with the department head PRIOR to the meeting.)

A. **Engineer's Status Report** – Matt Clabaugh, Mattern & Craig Engineers provided update in his report on Jackson Street Sidewalk, Sanitation Authority, Sewer GIS Ph.I – Survey, Sewer GIS Ph. II - GIS Model, Sewer GIS Ph III – MH Inspections, Water Treatment Plant Upgrades, Asset Management Plan, Commercial Electronics Sidewalk, and PSA Intermunicipal Sewer Agreement.

B. **Manager's Report** - Greg Jones provided update on Water Treatment Plant Upgrade Project, East Jackson Street Sidewalk Project, Crosswalks, Pedestrian Signs, and Parking on Jackson

Street, Dog Park, King Ford Property, Municode Project, Sidewalk Project (Commercial Electronics, Inc.), and Gate City Frontier

C. **Council Reports** (Any new business from Committees that needs to come before the Council.)

**Allan “Cotton” Roberts** – Reported “good job” on the Water Plant Report. Water loss is 29.5% which is below the recommended 30% margin. Also wanted to note that a merchant has requested there be a “No U Turn” sign placed on Jackson Street. Town Manager Greg Jones said he would follow up with VDOT on this matter.

**Wallace W. Ross, Jr.** – Wanted to note that there are still some failed street lights. Stated that VML Magazine featured Gate City’s Christmas lights in their recent publication. Our street lights need to be well lit especially at night since this is the first and lasting impression that some people have of our town. Mr. Ross also advised that drains on Manville Road are still becoming clogged and need to be cleaned more frequently. Greg Jones stated he would contact VDOT concerning this matter.

**Ron Kindle** – Nothing to report.

**Robin Richards** – Absent

**Roger Cassell** – Nothing to report.

D. **Sanitation Authority** – Council Member Roger Cassell reported that the Sanitation Authority met Monday, January 9, 2017, at 6:00 p.m. The PSA Agreement has been drafted and presented to Town Attorney Michele Brooks for her review.

## XII. UNFINISHED BUSINESS

## XIII. NEW BUSINESS

- **Reestablish the Safety and Street Committees**

Mayor Frances Perry newly appointed Council Member Wallace W. Ross, Jr., to the Safety and Streets Committees, said appointment to be for a period of this Council term. There being no objection, Allan “Cotton” Roberts made the motion which was seconded by Ron Kindle, to appoint Wallace W. Ross, Jr., to the reestablished Safety and Streets Committees

VOTE:       Aye,     4  
              Absent, 1

Motion carried.

- **Rescind Wallace W. Ross, Jr., appointment to the Sanitation Authority**

Motion made by Allan “Cotton” Roberts which was seconded by Roger Cassell, Chairman Sanitation Authority, to rescind appointment of Wallace W. Ross, Jr., since the pending vacancy on the Board did not come to fruition (Jim Craft is staying on the Sanitation Authority so he decided not to resign, thereby creating no vacancy.)

VOTE:       Aye,     3  
              Absent, 1  
              Abstain 1



Motion carried.

- Resolution to reduce the amount of signatures required to run for Town Council

Motion made to authorize Town Manager, Greg Jones, to draft a Resolution to the Virginia Electoral Boards reducing the required number of signatures to 50 for candidates running for Town Council, said Resolution to be submitted by Delegate Terry Kilgore in order to be petitioned at the Virginia General Assembly.

Motion by: Roger Cassell  
VOTE: Aye, 4  
Absent, 1

2<sup>nd</sup> by: Allan "Cotton" Roberts

Motion carried.

- Adoption of Town Code as published by Municode consisting of Chapters 1 through 30, plus Appendices.

Motion made to adopt Municode as presented consisting of Chapters 1 through 30, plus Appendices, as the Town Code for the Town of Gate City, to include addition of Part III, Chapter 6, Code Enforcement portion of the Uniform Statewide Building Code.

Motion by: Allan "Cotton" Roberts  
VOTE: Aye, 3  
Nay, 1  
Absent,1

2<sup>nd</sup> by: Roger Cassell

Motion carried.

- Called Meeting: Appointment of Town Clerk – Take no Action. Forwarded to Adjourned Town Council Meeting to be held Tuesday, January 17, 2017, at 5:00 p.m.

- Disposal of K-9 Unit

Motion made to advertise "Bax" on Gov.Deals.

Motion by: Allan "Cotton" Roberts  
VOTE: Aye, 3  
Absent, 1  
Abstain, 1

2<sup>nd</sup> by: Ron Kindle

Motion carried.

- K-9 Contract with Sargent Justin Miller

Council Member Roger Cassell entertained discussion concerning Item #7 about Town's liability for injury to Nero to which Town Attorney Michele Brooks stated the Town will be responsible for his veterinary bills but Sargent Miller would not be compensated for the dog should Nero regrettably be killed in line of duty. Sargent Miller reviewed the contract to which he had no objection.

Motion made to offer the K-9 Contract to Nero and Sargent Justin Miller.

Motion by: Allan "Cotton" Roberts

2<sup>nd</sup> by: Roger Cassell

VOTE: Aye, 4  
Absent, 1

Motion carried.

- VML Capitol Days – Council Member Ron Kindle and Council Member Wallace W. Ross, Jr., requesting to arrive on January 24<sup>th</sup> rather than January 25<sup>th</sup>. Council Member Wallace W. Ross, Jr., stated the trip to Richmond would be difficult to make on the 25<sup>th</sup> of January since the Governor is speaking at 3:00 that afternoon. Therefore, both council members are requesting authorization from Council to leave on the 24<sup>th</sup> of January. Mr. Ross and Mr. Kindle will be renting a vehicle for the trip and Mayor Perry stated that authorization could be granted but only if accommodations are available (if no hotel has available rooms, scheduled leave date will revert to January 25<sup>th</sup>.) Town Manager Greg Jones stated hotels were booked and there were no hotels within a 5-mile radius that offered shuttle service but he would revisit the issue the following business day to determine an alternate hotel. Motion made to authorize Council Member Ron Kindle and Council Member Wallace W. Ross, Jr. to attend VML Capitol Days, leaving on Tuesday, January 24, 2017, using rental vehicle provided by the Town.

Motion by: Wallace W. Ross, Jr.

2<sup>nd</sup> by: Allan "Cotton" Roberts

VOTE: Aye, 4  
Absent, 1

Motion carried.

- Approval to purchase Spectrophotometer for the lab at the Water Treatment Plant – Take no Action. Forwarded to Adjourned Town Council Meeting to be held Tuesday, January 17, 2017, at 5:00 p.m.
- Approval to purchase Salt Spreader  
Motion made to purchase Salt Spreader from B & H Sales, Kingsport, TN (upon Stoney Falin's recommendation) at a cost of \$4,800 plus \$150 freight.

Motion by: Ron Kindle

2<sup>nd</sup> by: Roger Cassell

VOTE: Aye, 4  
Absent, 1

Motion carried.

#### XIV. PUBLIC COMMENT – NEW BUSINESS

Mr. Jack Dougherty, 344 Cedar Avenue, Gate City, VA, requested permission to speak before Council concerning a water problem he had on Christmas Eve. He brought with him his plumber who had performed some work on Mr. Dougherty's water pipes. Town Manager Greg Jones stated that Mr. Dougherty's house is located at the end of the water line and occasionally the line has to be flushed and lines inside the house need to also be flushed to rid themselves of debris. Mayor Perry asked Mr. Dougherty if his problem had been remedied to which he replied that it had.

• **Amend Agenda – Take no Action**

Allan "Cotton" Roberts asked if a motion could be entered for Council to amend tonight's Agenda to include discussion of Estil Cemetery Funds. Mr. Roberts stated he would request a portion (\$75,000) of the Cemetery Funds be placed in an interest bearing fund, not to be comingled with any other funds. Town Manager Greg Jones said he would investigate this matter and asked that the discussion be placed as an Agenda item on next month's Council Meeting.

**XV. CLOSED SESSION - Council did not enter closed session.**

**XVII. ADJOURN**

**Motion made to adjourn.**

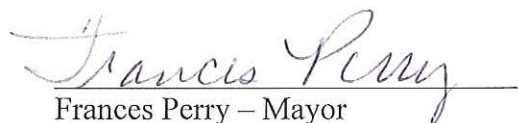
Motion by: Ron Kindle

2<sup>nd</sup> by: Allan "Cotton" Roberts

VOTE: Aye, 4

Absent, 1

\*Mayor Perry adjourned the meeting at 8:34 P.M., until the adjourned Council Meeting on January 17, 2017, at 5:00 p.m.

  
Frances Perry – Mayor

  
Lisa Loggans – Deputy Town Clerk