

TOWN COUNCIL MINUTES



Gate City Town Council Minutes
September 19, 2017, with adjourned Meeting reconvening September 28th, 2017
156 E Jackson St
9-19-17 @ 6:30 PM, Reconvened 9-28-17 @ 6:00 PM

REVISED 10-19-17

I. COUNCIL MEETING CALLED TO ORDER AT 7:21 P.M BY: Mayor - Frances Perry

II. ROLL CALL – Town Clerk – Wayne Bledsoe

PRESENT: ABSENT:

Mayor, Frances Perry	X	
Vice Mayor, Roger Cassell	X	
Council Member, Allan “Cotton” Roberts	X	
Council Member, Robin Richards		X
Council Member, Wallace W. Ross, Jr.	X	
Council Member, Ron Kindle	X	
Town Manager, Greg Jones	X	
Town Attorney, Michele Brooks	X	

Others present: Others present: Bill Gilliam, Larry Lane, Debbie Kindle, Kenneth Ayers, Kimberley Ayers, Roy Peters, Kevin Barnett

III. INVOCATION – Reverend Kevin Barnett

IV. PLEDGE OF ALLEGIANCE – Council Member Wallace W. Ross, Jr.

V. APPROVAL OF AGENDA

Motion made to approve the agenda.

Motion by: Allan “Cotton” Roberts

2nd by: Ron Kindle

VOTE: Aye, 4
Nay,
Absent,
Abstain

Motion Carries.

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

None

VII. APPROVAL OF MINUTES

- Council Meeting Minutes: August 8, 2017 as presented.
Motion made for approval of August 8, 2017 minutes as presented.

Motion by: Allan “Cotton” Roberts 2nd by: Roger Cassell
 VOTE: Aye, 4
 Nay,
 Absent,
 Abstain **Motion Carries.**

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for August 2017.

Motion by: Allan “Cotton” Roberts 2nd by: Roger Cassell
 VOTE: Aye, 4
 Nay,
 Absent,
 Abstain **Motion Carries.**

IX. PUBLIC COMMENT (Will be limited to 3 minutes per speaker.)

No Public Comment

X. COMMUNICATIONS

No Communications

XI. REPORTS (All reports given will be included with your packet. Any questions about the reports will need to be discussed with the department head PRIOR to the meeting.)

A. Engineer’s Status Report

Jackson Street Sidewalk: Project pre-con is tentatively set for 3:00PM Monday, September 25th. We will set the Notice to Proceed at the pre-eon and project should go to construction shortly thereafter.

Sanitation Authority: Next meeting scheduled for October 9th.

DEQ Sewer I&I Rehab Job: M&C has submitted the Categorical Exclusion to DEQ which starts the environmental permitting process. Greg and M&C had a status call with DEQ on Wednesday, August 30th to discuss project timeline. Discussions included final plans to Gate City by the end of October, advertise project mid-November, open bids mid-December, and award project in February so construction can begin with the belter weather in the spring.

Water Treatment Plant Upgrades: Project advertised on Sunday, September 10th in the Kingsport Times and Bristol Herald Courier. A pre-bid conference will be held at 10:00AM on Wednesday, September 27th at Gate City Town Hall. Bids will be accepted till 3:00PM Thursday, October 12, 2017 at Gate City 'town Hall where they will be publicly opened and read at that time.

Asset Management Plan: M&C to submit a preventative maintenance and operational plan for the Town to extend the life and performance on their assets to VDJ1. The plan will also include an inventory of all the Town's assets associated with its waterworks system. M&C and Town are in discussions to finalize plan with equipment life expectancies.

Sewer GIS Ph. II - GIS Model: M&C has surveyed, mapped, and inspected all of the Town's manholes that are accessible.

VDOT HSIP Funding: VDOT has awarded the Town funding from the HSTP program to construct handicap ramps and access improvements at several locations along Jackson St. M&C in discussions with VDOT to schedule initial project meeting.

B. Manager's Report

Capital Projects

Water Treatment Plant Upgrade Project

Roof Replacement project, steel doors replacement, backwash control system, chlorine room scales, generator, telemetry system and Clearwell baffling system will be developed into one project. The Town has received a funding offer from the Virginia Department (VDH) of Health. The project cost is anticipated to be \$498,000. VDH will provide \$137,000 in principal forgiveness. Virginia Resource Authority will complete the funding/bond in the next couple weeks. The Pre-Bid Conference will be on September 27th, 2017 and the bids are due by October 12th, 2017.

East Jackson Street Sidewalk Project

The bid opening was held on July 10th, 2017. King General Contractors of Bristol, VA was the lower bidder. The Pre-Construction is set for September 25th, 2017.

Highway Safety Improvement Project (HSIP)

The Town has been awarded an HSIP grant from the Virginia Department of Health. This project will provide for handrails, handicap ramps, and safety improvements along Jackson Street. A kickoff meeting for this project will be scheduled soon.

Gate City Theater & Public Facilities

Planning Grants for the Gate City Theater, Town Hall, and proposed Community Center, have been submitted to Rural Development - (Community Facilities Technical Assistance and Training/TAT Grant) and the Tobacco Commission. The TAT Grant will focus on engineering and environment plans to make the best use of our public facilities. The Tobacco Commission funding will handle the Marketing Analysis for the Gate City Theatre. Award date is expected in mid-September. The total funding request is \$50,500.00 from Rural Development and \$25,000.00 from the Tobacco Commission.

The Tobacco Commission has declined our proposal. The Tobacco Commission has advised that we contact Appalachian Regional Commission (ARC) for the Marketing Funding. Tobacco Commission has also indicated that they have already funded a Marketing Study for the Gate City Theater. The funding was awarded to Southwest Virginia Community Foundation, Inc. several years ago. Both Southwest Virginia Community Foundation, Inc. and the Scott County Economic Development Authority are trying to locate the report.

Dog Park

Custom Cuts Tree Removal Service has been procured to remove the trees at the Dog Park located at Grogan Park. The tree removal will begin on September 19th, 2017.

Events

Rock and Roll Cruise-In Car Show

Held on Saturday, August 12th, 2017. Our band line up was Retroville, JB & The Wild Honey Band, and Ailie. The first 100 cars received a free dash plate. There was also a 50's/60's costume contest.

Cruzer Palooza

Held on Saturday, September 9th, 2017. Our band lineup was Wyldeheart, Asylum Suite, and the Benny Wilson Band. The first 100 cars received a free dash plate. There was also an 80's costume contest.

Both events were well attended. We received many positive comments from local businesses and guests.

The Events Committee will begin planning the King Alleyween event scheduled for Saturday, October 28th, 2017 this week. We need volunteers and churches to help with this event. The Events Committee will meet on Thursday, September 21st, 2017 at 4:30 PIVI if anyone would like to attend.

Other Items

Rural Development Grant - Police Vehicles

The Town of Gate City applied for a grant to obtain Police Vehicles back in 2016. We have been informed that Rural Development will award this grant to purchase three Police Vehicles with the following funding:

\$28,000 Grant

\$53,000 RD Loan — 5 years @ 3.25%

\$81,000 Total

Town Council has approved to purchase two Police Vehicles at the cost of \$27,918 each for a total of \$55,836.00 through Capital Outlay Savings account. I am recommending that the Town accept Rural Development grant offer and use the allocated funds to pay off the RD loan upon inception. **Council action: Conduct the Public Hearing and approve the resolution in support of this grant.**

Naloxone Grant

We have applied for a Naloxone Grant through the Virginia Department of Criminal Justice Services/Byrne/Justice Assistance program. This grant will provide for 5 Naloxone Kits for our Police Officers. Upon award, our Police Department will need training. We will also need to develop a Naloxone Storage Policy.

Operations and Maintenance of a Distribution System Training Program

Public Works Director Stoney Falin and Public Works Team Member Dale McConnell will be attending the Operations and Maintenance of a Distribution System Training Program in Roanoke, VA. this week. The will be trained on pipe repair, flushing programs, leak detection, and use of equipment will be among

the many topics discussed. This program is funded by Virginia Department of Health (VDI-I), Virginia Tech (VT), the Western Virginia Water Authority, and the City of Roanoke.

Virginia Department of Transportation (VDOT) - Local Programs Workshop

Town Manager Greg Jones attended the Local Programs Workshop hosted by VDOT last week. Among the topics discussed: VDOT programs overview and funding opportunities, project initiation, design, public input, consultant procurement, grant documentation, civil rights documentation, right of way issues, and environmental compliance.

C. Council Reports (Any new business from Committees that needs to come before the Council.)

- **Vice-Mayor Roger Cassell:**
 - Bid for lights at the Gazebo/King Ford property were reviewed and a bid granted for the placement of lights at the LOVE sign.
- **Council Member Ron Kindle:**
 - No report.
- **Council Member Wallace W. Ross, Jr.:**
 - American Legion Post 265 has asked about the placement of a box within the Town for residents to dispose of flags.
 - Also mentioned a Manville Road property that needs to be trimmed and mowed – this is private property. He also asked about the level of compliance concerning mowing and trimming.
 - Mr. Ross mentioned a photo that had been on the website that he thought had been removed. A check of the website shows the picture remains on the website
 - Asked about the signage placed at Town limits for advertising of where Town begins and ends. Discussion about movement of signage, or request for business owners not to block signage.
 - Vice Mayor Roger Cassell said this issue is being discussed with Gate City Frontier, and Town Manager Greg Jones has met with Public Works Supervisor Stoney Falin to further discuss the issue.
 - Moving the signage is difficult, as the Public Works Supervisor has informed Town Manager Greg Jones that the signage is attached to a permanent brick foundation, and would likely need a crane or heavy equipment for relocation.
 - Mayor Frances Perry added that property boundaries may need to be researched to see if the property owner is encroaching upon the public right of way in this area.
 - Mr. Ross mentioned the cleanup activity on property adjacent to former King Ford property, and wished to have picnic tables moved to a better location.
- **Council Member Allan “Cotton” Roberts:**
 - Gate City Frontier recently held the Super Sidewalk Sale on September 16.
 - Response to area merchants concerns about events lasting longer than normal business hours; Gate City Frontier held this event earlier in the day to accommodate these businesses.
 - Reported successful. Many businesses participated in this event.
 - Special thanks to Pal’s for promotion through fliers placed in drive-through bags.
 - Gate City Frontier has also met with a Southwest Virginia Partnership to be included in a future project like other localities throughout Southwest Virginia.

D. **Sanitation Authority**

- Meets October 9, 2017
- PSA contract should be ready for vote at next meeting.

XII. UNFINISHED BUSINESS

None

XIII. NEW BUSINESS

- **FY16 Audit Presentation – Blackburn, Childers, and Steagall**
 - Presented by Alicia Taylor and Rachel Wallen
 - Presented findings from recent audit including:
 - Independent Auditors Report
 - Management Discussion Analysis/Fiscal Year Analysis
 - Statement of Net Position (“The Big Picture”)
 - Net Investments and Capitalizations
 - Net Pension Assets (Previous Year Liability)
 - Statement of Activity, including footnotes
 - Schedule of Findings
 - Management Issues and Responses
 - A detailed multi-page report was distributed to all council members.
 - Vice Mayor Roger Cassell said that a meeting had been held with the current CPA and monthly accounting reviews will now take place. Ms. Wallen agreed that this practice would “help greatly” in addressing potential issues and concerns with auditing. He also added that while the report looks “dark and gloomy”, many of these concerns have been addressed before the audit findings were reported. Mr. Cassell also asked Ms. Wallen if she felt that the measures, along with meeting discussions, were “headed in the right direction”. Ms. Wallen said that while she had not seen FY17, she felt that appropriate measures were being taken.
 - Council Member Wallace W. Ross, Jr. asked about the “small infractions” listed on page 87 of the audit, and asked about the new accounting policy that was referred to on that page. Town Manager Greg Jones said these financial policies had been adopted by Council vote and approval, and had also been recommended by the auditing firm.
 - Council Member Wallace W. Ross, Jr. also asked about “material weaknesses” going back from 2014 until present. Ms. Wallen responded that these were the “most severe” findings of the audit, going from “material weakness”, down to “significant deficiency”, to “other matter”. Material weaknesses were listed in the audit report, and Ms. Wallen could not confirm exactly how long the material weakness had been present, but did confirm that this has been a material weakness since at least 2014.
 - Mr. Ross also asked about page 87 and if it contributed to the “net loss and water fund”. Ms. Wallen said that the Net Loss and Water Fund was a new entry for FY16, but that Sanitation losses did date back to 2014, and appeared to be directly related to non-cash items.
 - Mr. Ross then asked about information on credit card findings. Ms. Wallen was not able to provide additional details on this. Town Manager Greg Jones stated there were 7 of these findings, and that he had been responsible for these. These were inadvertent charges placed on the wrong card, and have been reconciled. Additional measures have been put in place to correct and prevent this, including mayor signature on

purchase orders approved by the Town Manager. Ms. Wallen said that 7 may seem like a large number, but out of the thousands processed, was a very small number. She also said she understood the questions surrounding these, as they deal with credit card authorizations.

- Mr. Ross asked about capital assets listed on page 86. Ms. Wallen said that prior to BCS taking over in 2014, some of the capital asset acquisitions were “vaguely described”. Because of this, these assets may not have been fully depreciated. In 2014, a capital asset listing was presented, and everything was legitimately still listed. The same listing was presented in 2015, with some assets not listed as depreciable. At that time, BCS listed these as fully depreciable, or “not material”. Town Manager Greg Jones said that this is being addressed as part of the Water Treatment Upgrade project, and the Health department has asked for a similar listing.

- **RFP – Town Auditors**

- 2 proposals were submitted to the Town of Gate City.
 - The first proposal was made from an auditing firm which is apparently not licensed within the state of Virginia.
 - The second proposal was the low bidder at \$21,250. This firm is licensed in Virginia and has municipal experience with towns in Southwest Virginia.

Motion made to accept proposal from the auditing firm of Larry D. Sturgill for auditing services to the Town of Gate City.

Motion by: Allan “Cotton” Roberts
2nd by: Roger Cassell

Discussion: Council Member Wallace W. Ross, Jr. asked if the decision was to be made from the two firms presented. Mayor Frances Perry said the accepted time for bid acceptance had expired, and these two firms were the only two who had submitted an RFP.

VOTE: Aye: 3
Nay: 1 – Wallace W. Ross, Jr.
Absent:
Abstain: **Motion Carries.**

- **Rural Development: Resolution to adopt funding for three police vehicles.**

- Public Hearing held earlier with no Public Comment. Town Manager Greg Jones has asked for a continuance on this matter to be scheduled for a Council-approved later date, so that financial data for Police and Town Vehicles can be provided. This vote will be for the Loan resolution only.

Motion made to approve the Loan Resolution portion of this funding.

Motion by: Roger Cassell
2nd by: Ron Kindle

Discussion: Council member Wallace W. Ross, Jr. asked if money was already in place, why is a loan resolution required? Town Manager Greg Jones and Vice Mayor Roger Cassell explained that this is a requirement of terms of the funding, and the loan can be paid back immediately after receipt, because funds have already been allocated.

VOTE:

Aye: 4
Nay:
Absent:
Abstain:

Motion Carries.

- **Code of Conduct Approval**

Motion made to adopt the Code of Conduct as presented.

Motion by: Roger Cassell
2nd by: Allan “Cotton” Roberts

Discussion: Town Manager Greg Jones said this is also a requirement of the Rural Development Grant.

VOTE:

Aye: 3

Nay:

Absent:

Abstain: 1 – Wallace W. Ross, Jr.

Motion Carries.

- **C-1 and C-2 Zoning Definition Amendments**

Motion made to pass and adopt amendments as presented.

Motion by: Roger Cassell
2nd by: Allan “Cotton” Roberts

VOTE:

Aye: 4

Nay:

Absent:

Abstain:

Motion Carries.

- **Section 16-3 – Noise: Amendments to Noise Ordinance (Animals)**

TAKE NO ACTION per legal counsel. Revisions needed to proposed amendment.

- **Change Council Meeting dates in October and November**

NO MOTION MADE; no changes.

- **Rally SWVA Project (Information)**

- Rally Southwest Virginia wishes to be involved with a future project within the Town of Gate City. DCHD offers a miniature grant in conjunction with community strengthening. Town Manager Greg Jones presented information concerning this. More info to follow later.

- **Community Facilities Assistance & Training (TAT) Grant Update (Information)**

- No update.

- **Tobacco Commission Grant Update (Information)**

- No update.

- **Park Street Housing Rehabilitation Project: CDBG Planning Grant**

- Town Manager Greg Jones has met with the LENOWISCO Planning District concerning Park Street. Approximately 25% of the housing in this area does not meet building code. Grants exist for the rehabilitation of this area. Public Hearings will be held for solutions on how to address this problem, with possible grant funding and/or low-interest loans for rehabilitation in the area.

Motion made to allow Town Manager Greg Jones to move forward with grant application.

Motion by: Roger Cassell

2nd by: Ron Kindle

VOTE:

Aye: 4

Nay:

Absent:

Abstain:

Motion Carries.

- **Police Department SOP Amendment: Section 1-2 – Press Release Policy**

- Per legal counsel, defer to Closed Session.

XIV. PUBLIC COMMENT – NEW BUSINESS

No public comment.

XV. CLOSED SESSION

Motion made for Council to enter closed session to discuss 1.) LEGAL

2.) PERSONNEL

3.)

Motion by: Allan “Cotton” Roberts

2nd by: Ron Kindle

VOTE: Aye: 4

Nay:

Absent:

Abstain:

Mayor Perry opened the closed session at 9:08 P.M.

XVI. RETURN FROM CLOSED SESSION

Council returned from closed session at 9:19 P.M.

Motion made for Council to return from closed session.

Motion by: Allan “Cotton” Roberts

2nd by: Roger Cassell

VOTE: Aye: 4

Nay:

Absent:
Abstain:

CERTIFICATION OF CLOSED MEETING – Read by: Michele Brooks

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Town Council hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALLVOTE:	Mayor, Frances Perry	AYE
	Vice Mayor, Roger Cassell	AYE
	Council Member, Allan “Cotton” Roberts	AYE
	Council Member, Wallace W. Ross, Jr.	AYE
	Council Member, Ron Kindle	AYE

XVII. MOTIONS FROM CLOSED SESSION:

Council returned from closed session at 9:19 P.M.

- **Police Department SOP Amendment: Section 1-2 – Press Release Policy**

Motion made to add Amendment to Police Department Standard Operating Procedure.

Motion by: Allan “Cotton” Roberts
2nd by: Roger Cassell

Discussion: Council Member Wallace W. Ross stated for the record he wished to have more information. Mayor Frances Perry asked what information was needed. Mr. Ross did not specify further which information was needed. Police Chief Scott Fink asked to provide more information, but request was denied.

VOTE:
Aye: 2
Nay: 2 – Wallace W. Ross, Jr., Ron Kindle
Absent:
Abstain:

Mayor Frances Perry votes “AYE”, breaking the tie. **Motion Carries.**

XVIII. ADJOURN

Motion made to adjourn.

Motion by: Allan “Cotton” Roberts

2nd by: Ron Kindle

VOTE: Aye: 4
 Nay:
 Absent:
 Abstain:

***Mayor Perry adjourned the meeting at 9:29 P.M. – Council to reconvene from adjournment Thursday, September 28 @ 6 P.M.**

Frances Perry – Mayor

Wayne Bledsoe – Town Clerk

I. COUNCIL MEETING RECONVENED FROM ADJOURNMENT ON THURSDAY, SEPTEMBER 28, 2017. CALLED TO ORDER AT 6:00 P.M. BY: Mayor - Frances Perry

II. ROLL CALL – Town Clerk – Wayne Bledsoe

PRESENT: ABSENT:

Mayor, Frances Perry	X
Vice Mayor, Roger Cassell	X
Council Member, Allan “Cotton” Roberts	X
Council Member, Robin Richards	X
Council Member, Wallace W. Ross, Jr.	X
Council Member, Ron Kindle	X
Town Manager, Greg Jones	X
Town Attorney, Michele Brooks	X

Others present: Debbie Kindle

III. AMENDMENTS TO AGENDA

- **Approve Purchase of Town Car**
- **Signature Resolution for Purchase of Town Car**

Motion to amend agenda.

Motion by: Allan “Cotton” Roberts

2nd by: Robin Richards

VOTE: Aye: 3

Nay: 2 – Ron Kindle, Wallace W. Ross, Jr.

Absent:

Abstain: **Motion Carries.**

IV. NEW BUSINESS

- **Resolution to adopt funding for three police vehicles.**
 - Town Manager Greg Jones had informed Council that he would provide a packet containing information on the three police vehicles that the Town is procuring. This information was distributed to Council Members.

Motion to adopt funding for three police vehicles.

Motion by: Allan “Cotton” Roberts

2nd by: Roger Cassell

Discussion: Wallace W. Ross, Jr. asked about additional cost of equipping vehicles with lights, police equipment, etc. Town Manager Greg Jones said this was listed in the information distributed to Town Council and would estimate at \$6,300 per vehicle. Council Member Robin Richards asked if any of the funding for these vehicles was via grants. Vice Mayor Roger Cassell stated within the terms of the grant, funding and loans must be accepted, with the stipulation that the loan can be repaid immediately. This will satisfy the terms of the grant funding.

VOTE: Aye: 5
Nay:
Absent:
Abstain:

Motion Carries.

- **Approve purchase of Town Use vehicle.**
 - Proposed vehicle is a pre-owned 2016 Chevrolet Impala, mileage: 44,277, previously used as a rental car. Available for purchase from Freedom Ford in Wise, Virginia.
 - Council Member Ron Kindle asked if the current mileage of 44,000+ for a 2016 vehicle old. Mr. Kindle said for a program car/rental vehicle, the average mileage is generally 12,000 per year.
 - Council Member Allan “Cotton” Roberts said this is just an estimate and was generally given for warranty purposes.
 - Vice-Mayor Roger Cassell suggested that most of these miles were “road miles” and would not affect the condition of the vehicle, however, he mentioned the purchase of an extended warranty had been mentioned previously by Mr. Roberts. Mr. Cassell also said he has ridden in the vehicle, and recommended the purchase of it.
 - Council Member Robin Richards asked about maintenance records for this vehicle.
 - Town Manager Greg Jones said the vehicle had a clean Carfax® report with it, and the price of this vehicle currently comes in below the Kelly Blue Book listing of \$20,900.
 - Council Member Wallace W. Ross, Jr. asked when Council had decided to have a discussion or meeting concerning a town vehicle.
 - Town Manager Greg Jones explained this was decided during the budget process for FY2018.
 - Mr. Ross then asked how much had been allocated for this purchase, and Mr. Jones answered \$10,000. The vehicle purchase price is \$12,900.
 - Mr. Ross also asked about the “other town vehicle”. Mr. Ross then stated Mr. Jones had said there was another town vehicle. **Mr. Jones answered there was no other town vehicle, rather, the Town had been using an existing police vehicle** until a designated town vehicle could be purchased.
 - Mayor Frances Perry also said the purchase of a vehicle will eliminate the need for securing rental cars for travel to out of town meetings and training.
 - Mr. Ross expressed his disappointment and said he had thought Council should have had a meeting to discuss which vehicle was needed and what the needs of the town were to purchase a vehicle. He also said he had no input, but said that Mr. Roberts did. Mr. Roberts requested **the following phrase be placed in the minutes:** “Cotton Roberts had nothing to do with the picking of the car. The Town Manager went and picked the car out.”
 - Council Member Ron Kindle asked about buying new vs. pre-owned.
 - Town Manager Greg Jones said new vs. pre-owned would cost much more than had been allocated for this purchase.
 - Council Member Robin Richards asked if a new purchase was an option, given budgetary restraints.
 - Mr. Jones explained the amount of budget remaining if the pre-owned vehicle was purchased.
 - Vice Mayor Roger Cassell reminded Council of a possible purchase of more town equipment, including a backhoe, which is estimated to cost nearly \$50-60,000.
 - Council Member Allan “Cotton” Roberts commended the Town Manager’s fiscal responsibility, and said the part-time use of a town vehicle did not warrant purchasing new.
 - Mayor Frances Perry reiterated to Mr. Ross that the selection of the vehicle and fiduciary prudence was part of the Town Manager’s responsibilities.

- **Mayor Frances Perry called for a short recess of Council Meeting at 6:27 P.M.**
- **Mayor Frances Perry called the meeting back to order at 6:36 P.M.**

Motion to purchase Town Vehicle – 2016 Impala LT from Freedom Ford, Wise, VA.

Motion by: Allan “Cotton” Roberts
 2nd by: Robin Richards

VOTE: Aye: 4
 Nay: 1 – Wallace W. Ross, Jr.
 Absent:
 Abstain: **Motion Carries.**

- **Signature authorization for Rural Development: Police Vehicles.**

Motion by: Allan “Cotton” Roberts
 2nd by: Ron Kindle

VOTE: Aye: 5
 Nay:
 Absent:
 Abstain: **Motion Carries.**

V. ADJOURN

Motion made to adjourn.

Motion by: Allan “Cotton” Roberts
 2nd by: Ron Kindle

VOTE: Aye: 5
 Nay:
 Absent:
 Abstain:

*Mayor Perry adjourned the meeting at 6:39 P.M. until the next regularly scheduled Town Council Meeting – October 11, 2017 @ 6:30 PM.